



BOARD OF DIRECTORS MEETING MINUTES

February 20, 2015

Wilmington Municipal Building
544 N. Avalon Blvd., Wilmington, CA 90744

Sean Hecht, Chair, Presided, Call to Order 10:05 am

Board Members Present (6):

Sean Hecht, Chair; Jesse Marquez, Secretary; Dr. Silvia Prieto, Treasurer; Peter Peyton, Director; David Sloane, Director; and Kathleen Woodfield, Director

Absent: Michele Prichard; Vice Chair; (1)

Legal Counsel: Michael Jenkins, Jenkins & Hogin, LLP

HCBF: Executive Director, Mary Silverstein

ITEM A. PUBLIC COMMENTS ON NON-AGENDA ITEMS

Chad Mayer, from Sharefest, and Jacob Haik, Council District 15, requested consideration for funding from HCBF for a May 2 event, through an unsolicited grant.

ITEM B. EXECUTIVE DIRECTOR REMARKS & STAFF PRESENTATIONS

Staff Report(s)

- EPA/CCAT/Marchem Technologies Settlement (\$20,000). Agreement provided to Board.
- Update on Executive Director Search - deadline is February 27, 2015. Ad Hoc Committee Review to commence in March.

ITEM C. BOARD MEMBER REMARKS

Jesse Marquez offered remarks

ITEM D. GUEST PRESENTATIONS

none

CONSENT ITEMS

ITEM 1. REVIEW AND APPROVE MINUTES OF HCBF BOARD MEETING DATED JANUARY 23, 2015

Board Resolution:

Board resolved to approve the minutes of the HCBF Board meeting dated January 23, 2015.

Motion to approve by Kathleen Woodfield and seconded by David Sloane

Ayes: S. Hecht; J. Marquez; P. Peyton; S. Prieto; D. Sloane; and K. Woodfield (6)

REGULAR ITEMS

ITEM 2. 2014 ANNUAL COMMUNITY BENEFIT REPORT

STAFF PRESENTATION BY: ATA KHAN AND MEGHAN REESE

Staff presented a draft of the 2014 Annual Community Benefit Report. Board Members offered input to help inform final content. Report to be printed and released by March.

ITEM 3. CHINA SHIPPING - AIR QUALITY MITIGATION PROJECTS FUND

PRESENTATION BY: NATURAL RESOURCE DEFENSE COUNCIL (NRDC)

Melissa Lin Perrella, Counsel from NRDC, briefed the board on the trajectory of China Shipping mitigation funds, as a follow-up to the December 2012 presentation. The funds predate the formation of HCBF, originating from a settlement agreement negotiated by NRDC, Coalition for Clean Air and two San Pedro homeowners associations in 2003, as the result of litigation against the City and Port of Los Angeles over the Environmental Impact Report (EIR) for the China Shipping terminal expansion project.

As proposed, NRDC will draft two separate agreements:

1) Between the China Shipping plaintiffs, the Port of LA, and HCBF, approximately \$5.2 million will be administered by HCBF for projects and programs, to be determined, that reduce emissions from impacts of Port and Port-related operations, and

2) Between the China Shipping Plaintiffs, the Port of LA, and South Coast AQMD; \$4 million dedicated to the Carson-based catenary project to be administered by South Coast AQMD. HCBF will not be a party to the South Coast AQMD agreement.

Once the proposed terms of the agreement are approved by the China Shipping Plaintiffs, in substantial form, the agreement will be presented to the HCBF Board for review and consideration.

Board Member comments:

Peter Peyton, Jesse Marquez, Dr. Silvia Prieto, Sean Hecht, and Kathleen Woodfield asked questions of NRDC.

Non-Action Item

ITEM 4. HEALTHY HARBOR GRANTS, ROUND 4, RECOMMENDATION TO AWARD SEVEN GRANTS, TOTALING \$518,000.

STAFF PRESENTATION BY: ATA KHAN AND MEGHAN REESE

Approved by the Board of Directors on October 10, 2014, the announced funding available during the fourth annual round of healthcare grants was \$500,000. Staff reported the program will fund an array of healthcare programs serving vulnerable populations, mitigating air quality, and improving the health and wellness of residents in the industrial port environment of Wilmington and San Pedro, CA; the proposed projects mitigate and address the Port's health impact on the community by providing access to diagnosis & treatment, pharmaceuticals & medical supplies, and health education and outreach.

Staff received 19 applications by the December 5, 2014 deadline. An ad-hoc Grant Selection Committee appointed by the Board, consisting of Director Kathleen Woodfield, Treasurer Silvia Prieto, and Secretary Jesse Marquez, reviewed and evaluated the grant applications, providing guidance to staff.

Seven projects and programs were recommended for funding by the ad-hoc committee, for a total of \$518,000, including \$110,000 for one program benefiting Wilmington, \$68,000 for one program benefiting San Pedro, and \$340,000 for five programs benefiting both Port-adjacent communities. As recommended, the funding commitment dedicates funding to all priorities identified in the grant cycle, and ensures that recommended applicants have sufficient funds to deliver their services.

The Following members of the public spoke in support of this item:

1. Diane Nichols, TCC
2. Brian Sheridan, CCAIR
3. Maryjane Puffer, La Trust for Children's Health
4. Alina Nadsady, Providence Little Company of Mary
5. Silvia Bettencort, LBACA
6. Miquel Gutierrez, St Mary Medical Center

Board Resolution:

- a) **The Healthy Harbor Grant Program conforms to the requirement of the TraPac MOU and the Tidelands Trust, and will benefit the port adjacent communities of San Pedro and Wilmington;**
- b) **Approve, in substantial form, the Grant Agreement for HCBF's Healthy Harbor Grant Program, Round 4,**
- c) **Augment the funding for the Healthy Harbor Grant Program, Round 4 by \$18,000, increasing the committed program funding to \$518,000**
- d) **Approve the staff and ad-hoc committee's recommendation to award funds to the seven (7) organizations listed in the staff report; and**
- e) **Authorize the Executive Director to 1) report to the Board of Harbor Commissioners (BOHC), requesting final approval of the project, 2) execute a joint letter with the BOHC, or its designee, to approve the distribution of funds in one lump sum transfer from the Port Community Mitigation Trust Fund to HCBF, in the amount of \$518,000, and 3) fully execute, and administer the Grant Agreements between HCBF and the approved grantees in Round 4.**

Motion to approve by David Sloane and seconded by Peter Peyton

Ayes: S. Hecht; J. Marquez; P. Peyton; D. Sloane; and K. Woodfield (5)

Absent: Silvia Prieto¹

ITEM 5. CONTRACTOR SELECTION FOR AN OFF-PORT IMPACT LAND USE STUDY TO BE CONDUCTED IN THE COMMUNITIES OF SAN PEDRO AND WILMINGTON

Contemplated in the TraPac MOU, HCBF will commission an Off-Port Impact Land Use Study ("Land Use Study") that considers the cumulative impacts of past, current and future Port of Los Angeles operations in Wilmington and San Pedro. In accordance with the 2013-2016 Strategic Plan, the study will inform HCBF and community stakeholders of the environmental, social, and economic challenges stemming from the expanding operations of the Port of Los Angeles, as well as the unique opportunities for future community investment.

An ad-hoc committee, consisting of Sean Hecht, Chair; David Sloane, Director; and Kathleen Woodfield, Director, provided guidance in the development of the Request for Proposals (RFP) and

¹ Dr. Silvia Prieto departed the meeting at 12:00 pm, prior to the vote on Item 4.

the evaluation criteria. A total of nine qualified proposals were reviewed and evaluated, considering team composition, experience, scope of work, proposed timeline, and detailed schedule of fees to complete the deliverables. HCBF Staff and the ad-hoc committee conducted in person interviews with four of the firms. Staff and the ad-hoc committee recommended the selection of Raimi and Associates to conduct the Land Use Study.

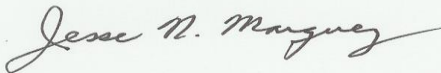
Board Resolution:

Authorize the Executive Director, with guidance from counsel and the Board Chair, to negotiate a Contract and Scope of Work between Harbor Community Benefit Foundation and Raimi and Associates to conduct an Off-Port Impact Land Use Study, to be presented, in substantial form, for review and approval by the Board of Directors, in an amount not to exceed \$165,000.

**Motion to approve by David Sloane and seconded by Peter Peyton
Ayes: S. Hecht; J. Marquez; P. Peyton; D. Sloane; and K. Woodfield (5)**

ITEM 6. MEETING ADJOURNED at 12:08 pm by Chair S. Hecht

I hereby certify that these minutes have been approved.



April 17, 2015

Jesse N. Marquez, Secretary

Date