

**MINUTES**  
*Of*  
**The HARBOR COMMUNITY BENEFIT FOUNDATION**  
**July 1, 2011**  
**SPECIAL MEETING**

Locations: 1601 N. Wilmington Blvd., Wilmington, CA 90744  
108 W. 2<sup>nd</sup> Street, Suite 310, Los Angeles, CA 90012

Time Started: 9:28 a.m.

**Present:** [Los Angeles location] Vice Chair Michele Prichard, Treasurer Silvia Prieto;  
[Wilmington location] Secretary Jesse Marquez, Director Kathleen Woodfield

**Absent:** Chair Sean Hecht, Director Peter Peyton, <sup>1</sup>Director Jim Sadd

**STAFF:** Mark Vargas, Project Manager (Interim Executive Director, HCBF); Arturo Alvarez, Project Associate (Board Administrative Assistant)

**COUNSEL:** Serena Lin, Public Counsel

**VICE CHAIR MICHELE PRICHARD PRESIDED**

**A. OPENING STATEMENT - AN OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD ON NON-AGENDA ITEMS**

Comments from the public were called. No public comments were made.

**CONSENT CALENDAR (1-6)**

**Motion** to remove Item 3, Item 4, and Item 5 from the consent calendar and to approve the remaining items; motion by S. Prieto, seconded by K. Woodfield.

Ayes: unanimous. (4)

**ITEM 1:** A RESOLUTION OF THE HARBOR COMMUNITY BENEFIT FOUNDATION TO AMEND THE ARTICLES OF INCORPORATION OF THE CORPORATION TO CHANGE ITS NAME.

**ITEM 2:** A RESOLUTION OF THE HARBOR COMMUNITY BENEFIT FOUNDATION TO ADOPT BYLAWS.

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<sup>1</sup> Although Director Sadd was listening via phone, since he was not physically present to participate in his official capacity he was not officially present for the meeting.

**ITEM 6: . A RESOLUTION OF THE HARBOR COMMUNITY BENEFIT FOUNDATION TO ADOPT THE CALENDAR YEAR AS THE ACCOUNTING YEAR.**

**REGULAR ACTION ITEMS**

**ITEM 3: A RESOLUTION OF THE HARBOR COMMUNITY BENEFIT FOUNDATION TO ADOPT CONFLICT OF INTEREST POLICY.**

Counsel Lin gave a brief report to the Board.

**Motion** to adopt the Port of Los Angeles' version of the Conflict of Interest Policy; motion by S. Prieto, seconded by J. Marquez.

Ayes: unanimous. (4)

**ITEM 4: A RESOLUTION OF THE HARBOR COMMUNITY BENEFIT FOUNDATION TO APPLY FOR TAX EXEMPT STATUS.**

Counsel Lin gave a brief report to the Board. She clarified that every director authorized to sign.

**Motion** to authorize staff to file federal tax-exempt application and to grant signature authority to HCBF's Secretary and other Directors as necessary for this purpose; motion by S. Prieto, seconded by K. Woodfield.

Ayes: unanimous. (4)

**ITEM 5: A RESOLUTION OF THE HARBOR COMMUNITY BENEFIT FOUNDATION TO AUTHORIZE ORGANIZATIONAL FILINGS.**

**Motion** to authorize staff to file other organizational filings and to grant signature authority to HCBF's Secretary for this purpose; motion by S. Prieto, seconded by K. Woodfield.

Ayes: unanimous. (4)

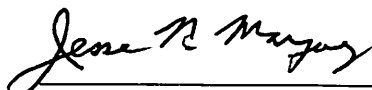
**ITEM 7: ADJOURNMENT**

**Motion** by S. Prieto to adjourn; seconded by J. Marquez

Ayes: Unanimous

Vice Chair M. Prichard closed the meeting at 9:58 AM

*I hereby certify that these minutes have been approved.*

  
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Jesse N. Marquez, Secretary

10-4-2012  
Date