

MINUTES
Of
The HARBOR COMMUNITY BENEFIT FOUNDATION
July 21, 2011

Location: 638 South Beacon Street, San Pedro, CA 90731

Time Started: 10:16 a.m.

Present: Chair Sean Hecht, Vice Chair Michele Prichard, Treasurer Silvia Prieto, Secretary Jesse Marquez, Director Peter Peyton, Director Kathleen Woodfield, Director Jim Sadd.

Absent: None.

STAFF: Mission Infrastructure - Mark Vargas, Project Manager (Interim Executive Director, HCBF); Arturo Alvarez, Project Associate (Board Administrative Assistant)

COUNSEL: Serena Lin, Public Counsel

CHAIR SEAN HECHT PRESIDED

ITEM NO. 1 OPENING STATEMENT – AN OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD ON NON-AGENDA ITEMS

Chair S. Hecht called on comments from the public. There were no comments from the public.

ITEM NO. 2 APPROVAL OF MINUTES

Motion to approve the minutes for HCBF's May 31st Board Meeting; motion by S. Prieto, seconded by J. Marquez, and carried with the following vote:

Ayes: Unanimous. (7)

ITEM NO. 3 CLOSED SESSION – 10:40 A.M – 11:38 A.M.

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
(Subdivision (b) of Government Code Section 54956.9)

Significant exposure to litigation pursuant to Public Tidelands Trust Doctrine.

The meeting returned to open session at 11:38 A.M.

ITEM NO. 4 PRESENTATION ON CEQA ISSUES RELATED TO THE HCBF

Special Counsel Tal Finney gave a presentation on the California Environmental Quality Act.

ITEM NO. 5 REPORT BY THE STRATEGIC PLANNING ADVISORY COMMITTEE

Interim Executive Director Mark Vargas gave a brief staff report to the board. He noted that the *Ad Hoc* Strategic Planning Advisory Committee had two meetings prior to this board meeting. Board members provided input and suggestions to staff regarding strategic plan and HCBF's program areas.

ITEM NO. 6 REPORT BY THE EXECUTIVE DIRECTOR SEARCH ADVISORY COMMITTEE

Interim Executive Director Mark Vargas gave a brief staff report to the board. He noted that the *Ad Hoc* Executive Director Search Committee met to develop the position announcement. Board members provided input and suggestions to staff regarding the language of the Executive Director Job Announcement.

Motion to approve the executive director position announcements subject to technical amendments to be made by either staff and/or *ad hoc* committee, to give staff authority to release and to make non-substantive changes to the announcement; motion by J. Sadd, seconded by M. Prichard, and carried with the following vote:

Ayes: Unanimous. (7)

S. Hecht suggested that staff do an analysis of comparative salaries of executive directors.

ITEM NO. 7 REPORT BY THE OFFICE LOCATION SEARCH ADVISORY COMMITTEE

Interim Executive Director Mark Vargas gave a brief staff report to the board. Counsel Lin recommended that the Board direct staff to enter into negotiations, with the assistance of counsel, and to authorize the Office Space Committee to approve the execution of a negotiated lease agreement.

Motion by M. Prichard, seconded by J. Marquez, and carried with the following vote:

Ayes: Unanimous. (7)

ITEM NO. 8 REPORT BY THE FINANCE ADVISORY COMMITTEE

Counsel Lin gave a brief report on the progress of the agreement with the California Community Foundation.

Motion to authorize staff to move forward with insurance requirements; motion by M. Prichard, seconded by S. Prieto, and carried with the following vote:

Ayes: Unanimous. (7)

ITEM NO. 10 STAFF REPORT: REQUEST FOR QUALIFICATIONS FOR NOISE IMPACT STUDY

Interim Executive Director Mark Vargas gave a brief staff report to the board regarding RFQ for Phase 1 of Project A from Exhibit A of TraPac MOU.

Motion to create an Advisory Subcommittee to make the following determinations: (1) if the TraPac Appellants or the HCBF is to authorize this contract, and (2) if the HCBF Board is to deal with the substantive issues. Further, that this committee be composed of J. Marquez, K. Woodfield, Interim Executive Director Vargas, and Counsel Lin. Motion by M. Prichard, seconded by K. Woodfield, and carried with the following vote:

Ayes: S. Hecht, M. Prichard, J. Marquez, P. Peyton, K. Woodfield. (5)

Abstain: S. Prieto, J. Sadd

Motion to table the remaining agenda items to next meeting; motion by J. Sadd, seconded by J. Marquez, and carried with the following vote:

Ayes: Unanimous. (7)

ITEM NO. 13 STAFF REMARKS

There were no staff remarks.

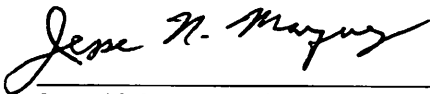
ITEM NO. 14 ADJOURNMENT

Motion to adjourn by J. Sadd, seconded by J. Marquez, and carried with the following vote:

Ayes: Unanimous. (7)

Chair S. Hecht closed the meeting at 2:30 PM

I hereby certify that these minutes have been approved.



Jesse N. Marquez, Secretary

10-22-2011

Date