

MINUTES
of
HARBOR COMMUNITY BENEFIT FOUNDATION
Friday, July 20, 2012

Banning's Landing Community Center: 100 E. Water Street, Wilmington, CA 90744

CHAIR SEAN HECHT PRESIDED

Call to Order: 10:30 AM

Present: Chair Sean Hecht, Vice Chair Michele Prichard, Secretary Jesse Marquez, Director Jim Sadd, Director Kathleen Woodfield (5)

Absent: Treasurer Silvia Prieto, Director Peter Peyton (2)

Staff: Executive Director Mary Silverstein, Program Associate Arturo Alvarez

Counsel: General Counsel Michael Jenkins, Jenkins & Hogin, LLP

ITEM NO. A OPENING COMMENT – AN OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD ON NON-AGENDA ITEMS

Chair S. Hecht called on comments from the public for non-agenda items. The following person commented:

1. Marc Ryan, Green Health Acupuncture

ITEM NO. B STAFF ANNOUNCEMENTS

Chair S. Hecht called for staff announcements.

ITEM NO. C BOARD MEMBER REMARKS

Chair S. Hecht called on comments from the Board. The following Board members made remarks:

1. Kathleen Woodfield
2. Michele Prichard
3. Sean Hecht
4. Jesse Marquez

CONSENT AGENDA

ITEM NO. 1 REVIEW AND APPROVAL OF THE MINUTES OF HCBF BOARD MEETING DATED 06/22/2012

Director K. Woodfield requested two corrections in the attachment to the June 22 Minutes, community tour itinerary 1) the Rancho LPG site has a Safety Impact, rather than an Aesthetic Impact, and 2) the Harbor Occupational Center in San Pedro was not visited.

Motion to approve the June 22 Minutes, with amended community tour Itinerary; motion by J. Sadd, seconded by K. Woodfield, and carried with the following vote:

Ayes: Unanimous. (5)

ITEM NO. 2 RESOLUTION OF THE HARBOR COMMUNITY BENEFIT FOUNDATION BOARD DIRECTING THAT MEETINGS OF THE BOARD OF DIRECTORS BE RECORDED

Staff recommended use of a digital recording device. General Counsel M. Jenkins suggested modification of Section 3 of the Resolution (attached) to exchange the word "recordings" for "tapes" since there will be no tapes and where it says "will be destroyed" add the words "or deleted" to more accurately reflect digital recordings.

Motion to adopt resolution as revised by counsel; motion by M. Prichard, seconded by J. Sadd, and carried with the following vote:

Ayes: Four. (4)

Nays: K. Woodfield. (1)

REGULAR AGENDA

ITEM NO. 3: CONSULTANT PROGRESS REPORT ON TRAPAC MOU STUDY OF OFF-PORT IMPACTS ON LAND USE FROM OPERATIONS IN AND NEAR THE PORT OF LOS ANGELES ("PORT") IN WILMINGTON AND SAN PEDRO BY BAY AREA COUNCIL ECONOMIC INSTITUTE (BACEI)

Charlie Abbott, for BACEI, made a presentation to the Board regarding the land use surveying effort in the communities of San Pedro and Wilmington, as well as BACEI's local hire effort.

Mr. Abbott responded to Board member questions.

Chair S. Hecht called on comments from the public on this item. The following person (TraPac Appellant) commented:

1. Alicia Rivera, Communities for a Better Environment

ITEM NO. 4: AQMD ADMINISTERED TRAPAC AIR FILTRATION PROGRAM FOR HARBOR-AREA SCHOOLS – PROGRESS REPORT

Chair S. Hecht clarified this is not a project administered by HCBF; it is controlled and managed by AQMD.

Executive Director Mary Silverstein briefly noted highlights from the AQMD prepared progress report and a Landrum & Brown memo, regarding noise levels in the TraPac Schools.

Kathleen Woodfield, and Jesse Marquez on behalf of CFASE, are members of the Advisory Committee as TraPac Appellants.

Chair S. Hecht called on comments from the public on this item. The following persons commented:

1. Patricia Kwon, AQMD
2. Drew Wood, Kids IAQ

ITEM NO. 5: STAFF REPORTS – ADVISORY

a) Noise Impact Assessment

Progress Report on TraPac MOU Exhibit A Project "A" assessment and noise monitoring – precursor to sound mitigation measures in Wilmington.

b) Program: Health Care Grants Program

Progress Report on TraPac MOU Exhibit A Project "C": funds to local clinics and health service providers, serving the residents of Wilmington.

Executive Director M. Silverstein gave a short report on these two items. She confirmed unanimous approval on July 19, 2012 by the L.A. Board of Harbor Commissioners BOHC to transfer \$350,000 from the PCMTF to HCBF in support of the first round awards for the Health Care Grant Program.

ITEM NO. 6: STRATEGIC PLANNING SESSION

David Norgard, from OD 180 Consulting, described the strategic planning process and facilitated the Board's interactive discussion, including the development of a mission and vision statement, for further consideration by the strategic planning committee.

ITEM NO. 7: ADJOURNMENT

Chair S. Hecht closed the meeting at 1:05 PM

I hereby certify that these minutes have been approved.



Jesse N. Marquez, Secretary

9/4/2012
Date

HARBOR COMMUNITY BENEFIT FOUNDATION

RESOLUTION No. 2012-01

A RESOLUTION OF THE HARBOR COMMUNITY BENEFIT FOUNDATION BOARD OF DIRECTORS DIRECTING THAT MEETINGS OF THE BOARD BE RECORDED FOR PURPOSES OF ASSISTING STAFF WITH THE PREPARATION OF BOARD MEETING MINUTES.

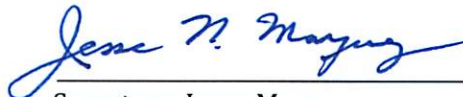
The Harbor Community Benefit Foundation (HCBF) Board of Directors (Board) hereby resolves as follows:

SECTION 1. The HCBF seeks to record meetings of its Board in order to assist staff in preparation of meeting minutes.

SECTION 2. The Board does not intend the audio recordings be retained by the staff beyond the time it takes to prepare and approve the minutes, nor does it intend for the recordings to be used for other purposes.

SECTION 3. Based on the foregoing, the HCBF hereby adopts a policy whereby future meetings of the Board will be recorded and the recordings used for purposes of preparing the meeting minutes. Such recordings will be destroyed or deleted by staff upon approval by the Board.

PASSED, APPROVED AND ADOPTED by the HCBF Board of Directors at a regular meeting held this 20th day of July, 2012:


Secretary, Jesse Marquez
Harbor Community Benefit Foundation