

**MINUTES OF
HARBOR COMMUNITY BENEFIT FOUNDATION**

Friday, February 15, 2013
San Pedro Municipal Building, 638 S. Beacon Street, Room 552, San Pedro, CA 90731

CHAIR SEAN HECHT PRESIDED **Call to Order: 11:10 AM**

Present: Chair Sean Hecht, Vice Chair Michele Prichard, Secretary Jesse Marquez, Director Peter Peyton, Director Kathleen Woodfield (5)
Absent: Treasurer Silvia Prieto, Director Jim Sadd
Staff: Executive Director Mary Silverstein, Program Associate Ata ul Malik Khan
Counsel: General Counsel Michael Jenkins, Jenkins & Hogin, LLP

ITEM A PUBLIC COMMENT – AN OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD ON NON-AGENDA ITEMS

ITEM B STAFF ANNOUNCEMENTS

Staff reported a favorable review of the 2013 Administrative Budget by the Board of Harbor Commissioners, and projected a video excerpt from the February 7, 2013 public meeting.

ITEM C BOARD MEMBER REMARKS

The following directors provided remarks:

- Chair S. Hecht and Secretary J. Marquez

ITEM D EXECUTIVE DIRECTOR REMARKS

There were no Executive Director remarks.

CONSENT AGENDA

ITEM NO. 1 REVIEW AND APPROVAL OF THE MINUTES OF HCBF BOARD MEETING DATED 1/18/2013

Motion to approve the minutes dated 1/18/2013.

Motion carried unanimously:

Ayes: 5 (S. Hecht, M. Prichard, J. Marquez, P. Peyton, K. Woodfield)

REGULAR ITEMS

**ITEM NO. 2 RIBBON-CUTTING CEREMONY FOR WILMINGTON HEALTH CENTER & HCBF'S FIRST HEALTH FAIR AT TZU CHI COMMUNITY CLINIC OF WILMINGTON
March 27, 2013 at 10 am, 1325 Broad Avenue, Wilmington, CA
Keynote Speaker: Congresswoman Janice Hahn**

Program Associate Ata ul Malik Khan gave a brief presentation about the ribbon-cutting ceremony, including logistics, marketing, and scheduling.

Motion to create an ad hoc Committee for the March Community Event, to include Directors J. Marquez and P. Peyton.

Motion by K. Woodfield, seconded by J. Marquez, carried unanimously:

Ayes: 5 (S. Hecht, M. Prichard, J. Marquez, P. Peyton, K. Woodfield)

ITEM NO. 3

CONSIDERATION AND APPROVAL OF GRANT AGREEMENTS UNDER THE HARBOR COMMUNITY BENEFIT FOUNDATION'S HEALTH CARE GRANT PROGRAM, ROUND 2

Presentation: Staff and Ad Hoc Committee

Transmittals: Staff Report, Grant Agreement with Exhibits A-C

Program Associate Ata ul Malik Khan provided a general overview of the 21 proposals received during Round 2, described the process of evaluation and selection, highlighted the guidance provided by the ad hoc committee, and presented staff recommendations.

Chair S. Hecht called on public comment. The following persons commented:

1. Mike Lansing, Boys and Girls Club of Los Angeles Harbor
2. Kat Madrigal, East Yard Communities for Environmental Justice
3. Cristina Faiver, The Children's Clinic

Motion to adopt Staff recommendation to:

- i. (a) **Approve, in substantial form, the Grant Agreement (Attachment 1) for HCBF's Health Care Grant Program with Exhibits (Attachments 2-3), and (b) authorize Executive Director, with assistance of Counsel, to finalize and execute a Grant Agreement, with Exhibits, between HCBF and each organization that receives a health care grant award in Round 2.**
- ii. **Approve a total of \$450,000 in funding from the HCBF Health Care Grant Program, Round 2, for priority program area services provided by each of the following grantees (A-F):**
 - a. A one-year grant to the **Wilmington Health Center (WHC)** in the amount of **\$75,000** for **education, outreach, diagnosis and treatment**, and to conduct a community needs assessment, provide outreach, education, case management, and make referrals for patients with chronic respiratory illnesses;
 - b. A one-year grant to **Tzu Chi Community Clinic of Wilmington (Tzu Chi)** in the amount of **\$17,500** for **education and outreach** and to provide workshops, a wellness program, guided group exercise classes, and a community health fair in Wilmington;
 - c. A one-year grant to **The Children's Clinic (TCC)** in the amount of **\$101,000** for **education, outreach, diagnosis and treatment** and to continue and expand the provision of medical services and a chronic care management program to benefit children in Wilmington and San Pedro;
 - d. A one-year grant to **Long Beach Alliance for Children with Asthma (LBACA)** in the amount of **\$96,500** for **education, outreach, and medical supplies** and to continue providing in-home education and asthma management services to families and children in San Pedro and Wilmington through its Community Health Worker Program;
 - e. A one-year grant to the **Harbor Community Clinic (HCC)** in the amount of **\$75,000** for **education, outreach, diagnosis, treatment, and medical supplies** at an asthma clinic located in San Pedro; and
 - f. A one-year grant to the **Boys and Girls Club of Los Angeles Harbor (BGCLAH)**, in partnership with the Harbor Community Clinic, in the amount of **\$85,000** for **education, outreach, and access** to diagnosis and treatment. Funding will replace a diesel fuel bus with two environmentally friendly CNG buses in support of the Club's "Bridging the Gap to a Healthy Lifestyle" initiative, provide underserved youth from Wilmington and San Pedro direct access to health education and medical services at the Harbor Community Clinic, and address respiratory and other air-related illnesses. Access to the Club and Clinic from 23 school sites in Wilmington and San Pedro will be made possible through this grant.

- iii. **Authorize the Executive Director to request from the Board of Harbor Commissioners (BOHC) a transfer of funds from the Port Community Mitigation Trust Fund (PCMTF) for the Health Care Grant Program Round 2, in the amount \$450,000.**
- iv. The Board directed Staff to investigate the feasibility of fully decommissioning the diesel bus by the Boys and Girls Club, and to report its findings at next Board meeting.

Motion by M. Prichard, seconded by P. Peyton, carried unanimously:

Ayes: 5 (S. Hecht, M. Prichard, J. Marquez, P. Peyton, K. Woodfield)

ITEM NO. 4 PROGRESS REPORT ON LAND USE STUDY

Executive Director Mary Silverstein provided an update on the land use study, indicating the peer review has been delayed.

No action taken.

ITEM NO. 5 STRATEGIC PLANNING SESSION

Chair S. Hecht proposed to review and comment on the introductory text of the Strategic Plan, to improve its readability.

No action taken.

ITEM NO. 6 CLOSED SESSION

Chair S. Hecht called for closed session at 12:29 PM.

The Board addressed the following agenda items:

- a. Employee Performance Evaluation (Gov't Code Section 54957)
Title: Executive Director
- b. Conference with Labor Negotiators (Gov't Code Section 54957.6)
HCBF representative: Chair
Unrepresented employee: Executive Director

Chair S. Hecht adjourned closed session at 1:00 PM.

RETURN TO OPEN SESSION

ITEM NO. 7 REPORT OF ANY ACTIVITY TAKEN IN CLOSED SESSION

Chair S. Hecht reported that an ad hoc Committee was formed to conduct an Executive Performance Review consisting of Vice Chair M. Prichard and Chair S. Hecht.

ITEM NO. 8 ADJOURNMENT

Chair S. Hecht adjourned the meeting at 1:05 PM.

I hereby certify that these minutes have been approved.



Jesse N. Marquez, Secretary

4-24-12
Date