



**MINUTES**  
*of*  
**HARBOR COMMUNITY BENEFIT FOUNDATION**  
Regular Board Meeting

Friday, November 15, 2013  
San Pedro Municipal Building: 638 South Beacon Street, San Pedro, CA

**VICE CHAIR MICHELE PRICHARD PRESIDED**      **Call to Order: 10:05 AM**

**Present:** Vice Chair Michele Prichard, Secretary Jesse Marquez, Director Peter Peyton, Director Kathleen Woodfield (4)

**Absent:** Chair Sean Hecht, David Sloane, and Treasurer Silvia Prieto (3)

**Staff:** Executive Director Mary Silverstein, Program Associate Ata ul Malik Khan, and Program Assistant Meghan Reese

**Counsel:** General Counsel Michael Jenkins, Jenkins & Hogin, LLP

**ITEM A.**      **OPENING COMMENT – AN OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS  
THE BOARD ON NON-AGENDA ITEMS**

The following person gave public comments:

- Dan Witzling from Breathe LA

**ITEM B.**      **STAFF & EXECUTIVE DIRECTOR REMARKS**

- Executive Director Mary Silverstein announced a USC sponsored event, hosting the Houston based Healthy Ports Coalition, will take place on Wednesday, November 20, 2013. HCBF staff and board members will participate.

**ITEM C.**      **BOARD MEMBER REMARKS**

- Vice Chair Michele Prichard announced a UCLA Community Scholars Program.

**CONSENT AGENDA ITEMS**

**ITEM NO. 1      REVIEW AND APPROVAL OF THE MINUTES OF HCBF BOARD MEETING DATED FRIDAY,  
OCTOBER 18, 2013**

**Board resolves to approve the minutes of the HCBF Board meeting dated Friday, October 18, 2013.**

Motion by Peter Peyton and seconded by Kathleen Woodfield. Motion carried unanimously:  
Ayes: 4 (J. Marquez, P. Peyton, M. Prichard, & K. Woodfield)

## REGULAR AGENDA ITEMS

### ITEM NO. 2 HEALTHY HARBOR GRANT PROGRAM REPORT

Program Associate Ata Khan presented an update on the Healthy Harbor Grant Program, with a compilation of final data from the Round 1 Grantee Annual Reports.

**SUMMARY:** On October 1, 2013, the Harbor Community Benefit Foundation released its third solicitation for applications under its Healthy Harbor Grant Program. This program is designed to address community health impacts stemming from port-related operations, for the benefit of the residents of Wilmington and San Pedro. Similar to Rounds 1 and 2, the grants would help address health impacts of port operations, to educate, prevent, and treat medical conditions, such as asthma and cardiopulmonary diseases. Priority program areas include: 1) diagnosis and treatment, 2) education and outreach, and 3) medical supplies. Currently, \$500,000 is available for Round 3 of healthcare grants. Technical workshops were held in Wilmington and San Pedro. Applications are due Friday, Nov. 22, 2013.

**Board resolves to create an ad-hoc committee to review submissions for the third round of the Healthy Harbor grant program. Committee to consist of Directors Peter Peyton, Silvia Prieto, and Jesse Marquez.**

Motion by Peter Peyton and seconded by Kathleen Woodfield. Motion carried unanimously:  
Ayes: 4 (J. Marquez, P. Peyton, M. Prichard, & K. Woodfield)

### ITEM NO. 3 COMMUNITY BENEFIT GRANTS - AWARD OF 19 GRANTS TOTALING \$506,000

Program Associate Ata Khan presented recommendations for the pilot Community Benefit Grant Program. Recommendations represent equitable funding to benefit the communities of Wilmington and San Pedro.

**SUMMARY:** On July 19, 2013, the Harbor Community Benefit Foundation released a notice of competitive funding available in the amount of \$500,000 under the Community Benefit Grant Program. The pilot program offered funding for beautification, education and training, employment, safety, and/or community initiative projects in San Pedro and/or Wilmington.

The following audience members commented on this item:

1. Adam Kalaesperis, Grand Vision
2. Alexandra Galancid, Women in Non-Traditional Employment Roles (W.I.N.T.E.R.\_
3. Amy Grat, International Trade Education Program (ITEP)
4. Andrea Vona, Palos Verdes Peninsula Land Conservancy
5. Ann Moore, Vic and Bonnie Christensen MST Center
6. Arlene Dickey, Rotary Club of San Pedro
7. Chad Mayer, Sharefest Community Development
8. Donna Ethington, Pacific Unicom
9. Hui-Ping Wang, Tzu Chi Medical Foundation
10. James Cross, Port of Los Angeles High School
11. Joe Ringlehan, Hawaiian Avenue Education Foundation
12. Julie Skoglund, International Bird Rescue
13. Kiersten Darrow, Cabrillo Marine Aquarium
14. Robert Knepper, the Beacon House Association of San Pedro
15. Sandra Winchell, Broad Avenue Elementary
16. Terry Miller, International Bird Rescue

**Cynthia Ruiz, Deputy Executive Director, External Relations, Port of Los Angeles, supported all recommendations and commended the Harbor Community Benefit Foundation for its Grant Program, stating the program will serve as a model for the Port's future grant programs.**

**Director Peter Peyton** remarked on the interconnectivity of the recommendations and the potential for productive partnerships. **Directors Marquez and Woodfield**, as appellants in the founding of HCBF, remarked on the positive step to realize the intent of the Foundation.

**Board Resolves to:**

**(A) Augment the Community Benefit Grant Program by \$6,000 to add an allocation for wetland mitigation, increasing the total program funding to \$506,000;**

Motion by Jesse Marquez, seconded by Peter Peyton. Motion carried unanimously:  
Ayes: 4 (J. Marquez, P. Peyton, M. Prichard, & K. Woodfield)

**(B-1) Approve the ad-hoc Grant Review Committee recommendation to award 1 grant (Comprehensive Child Development), as listed in the staff report;**

Motion by Kathleen Woodfield and seconded by Jesse Marquez.  
Ayes: 3 (J. Marquez, M. Prichard, & K. Woodfield) Abstained: P. Peyton,

**(B-2) Approve the ad-hoc Grant Review Committee recommendation to award the remaining 18 grants, as listed in the staff report;**

Motion by Kathleen Woodfield and seconded by Jesse Marquez. Motion carried unanimously:  
Ayes: 4 (J. Marquez, P. Peyton, M. Prichard, & K. Woodfield)

**(C) Approve, in substantial form, the standard agreement for the Community Benefit Grant Program,  
(D) Authorize the Executive Director, with assistance from legal counsel, as needed, to tailor the grant agreement exhibits for each grantee organization,  
(E) Authorize the Executive Director to request concurrence from the Los Angeles Board of Harbor Commissioners to transfer funds for the program, in the amount of \$506,000, from the Port Community Mitigation Trust Fund, and  
(F) Authorize the Executive Director or Chair to execute the agreements.**

Motion by Peter Peyton and seconded by Jesse Marquez. Motion carried unanimously:  
Ayes: 4 (J. Marquez, P. Peyton, M. Prichard, & K. Woodfield)

**ITEM NO. 4     ADJOURNMENT**

Vice Chair Michele Prichard adjourned the meeting at 12:00pm

*I hereby certify that these minutes have been approved.*

  
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Jesse N. Marquez, Secretary

12/6/2013  
Date