



**MINUTES  
of  
HARBOR COMMUNITY BENEFIT FOUNDATION**

Regular Board Meeting  
Friday, January 17, 2014

San Pedro Municipal Building, 638 South Beacon Street, San Pedro, CA 90731

**CHAIR SEAN HECHT PRESIDED**      **Call to Order: 10:08 a.m.**

**Present:** Chair Sean Hecht, Secretary Jesse Marquez, Director David Sloane, Director Kathleen Woodfield (4)

**Absent:** Vice-Chair Michele Prichard, Treasurer Silvia Prieto, Director Peter Peyton (3)

**Counsel:** General Counsel Michael Jenkins, Jenkins & Hogin, LLP

**Item A.**      OPENING COMMENT – AN OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD ON NON-AGENDA ITEMS

Alice Taylor spoke on behalf of Maria Salas, San Pedro Mental Health, regarding the LAPD/DMH Collaborative Informational meeting to be held on February 5, 2014.

**Item B.**      STAFF & EXECUTIVE DIRECTOR REMARKS

None.

**Item C.**      BOARD MEMBER REMARKS

None.

**CONSENT AGENDA**

**Item 1**      **REVIEW AND APPROVAL OF THE MINUTES OF THE HCBF BOARD MEETING DATED 12/6/2013**

**Motion to approve the items on the consent agenda.**

Motion by D. Sloane and seconded by K. Woodfield. Motion carried unanimously:

Ayes: 4 (S. Hecht, J. Marquez, D. Sloane & K. Woodfield)

**REGULAR ITEMS**

**Item 2**      **STAFF REPORTS**

HCBF Staff Presentations

a) Staff Report: First Annual Harbor Community Toy Drive  
Meghan Reese, Program Assistant, presented highlights from the First Annual Harbor Community Toy Drive held on December 19, 2013. Credit was given to Peter Peyton for his

initiative and major fundraising efforts, to the Board of Directors, sponsors, donors, and volunteers for their support. Meghan noted that six (6) organizations in Wilmington and San Pedro received toys from HCBF. And, every dollar raised, totaling roughly \$6,200, was spent on the purchase of toys.

**b) Staff Report: Community Benefit Grants**

Ata Khan, Program Associate reported the first Community Benefit Grantee meeting took place on Tuesday, January 14, attended by HCBF staff and Director Peter Peyton; the first round of checks were disbursed to all 19 grantees. The mandatory meeting was used to facilitate collaboration among the grantees.

**c) Staff Report: Land Use Study**

Ata Khan presented on the status of the Land Use Study, announcing the board ad-hoc committee, consisting of David Sloane, Sean Hecht and Kathleen Woodfield, would meet again immediately after the January board meeting to commence efforts to produce a new RFP.

**d) Staff Report: Wilmington Health Fair**

Ata Khan reported the second annual Wilmington Health Fair will take place on Saturday, March 22. Ata reported on the new web based features employed by staff, including online registration for vendors and volunteers, announcing an email with more details would be released the following week.

**Item 3**

**RESOLUTION 2014.01.01 HEALTHY HARBOR GRANTS PROGRAM, ROUND 3, HEALTHCARE FUNDING**

Ata Khan gave an overview of the Healthy Harbor Grant Program, Round 3. He reported thirteen (13) applications were received, totaling roughly \$1 Million in requests and an additional \$1 Million in matched funding. Requests ranged from \$6,000 to \$300,000 with a total available funding of \$550,000. All applications were reviewed using the HCBF Grant Evaluation Guidelines. Final recommendations from the ad-hoc committee considered community impact and the strength of proposed partnerships between grantees. Staff presented an overview of each proposal, for review and discussion by the Board.

The following members of the public spoke on behalf of their organizations, and thanked the Board for their consideration:

- 1) Dominga Pardo, RFKI.
- 2) Ben Schirmer, Rainbow Services.
- 3) Miguel Guitierrez, St. Marys.
- 4) Paula Moore, La BioMed.
- 5) Lily Martinez, The Children's Clinic
- 6) Dr. Aelony, Breathe LA.
- 7) Jessica Tovar, LBACA.

Board Resolved that:

- a. The Healthy Harbor Grant Program conforms to the requirement of the TraPac MOU and the Tidelands Trust, and will benefit the port adjacent communities of San Pedro and Wilmington;
- b. Health care grants, to the nine (9) organizations listed in the staff report shall be awarded to local clinics and other health service providers for projects aimed at

addressing health impacts from pollution stemming from port operations in the total amount of \$550,000:

<b>HEALTHY HARBOR GRANTS, ROUND 3</b>	<b>RECOMMENDED</b>
Breathe LA with San Pedro YMCA	80,000
Harbor Community Clinic	38,000
Long Beach Alliance for Children with Asthma (LBACA)	70,000
Los Angeles Bio Med	67,000
Rainbow Services	12,000
Robert F. Kennedy Institute (RFKI)	46,000
St. Mary Medical Center	125,000
The Children's Clinic	90,000
Tzu Chi Medical Foundation	22,000
<b>TOTAL</b>	<b>\$550,000</b>

- c. Approve, in substantial form, the Grant Agreement for HCBF's Healthy Harbor healthcare grant program, Round 3, with Exhibits;
- d. The Executive Director shall be authorized 1) to report to the Board of Harbor Commissioners (BOHC), requesting final approval of the project, 2) to execute a joint letter with the BOHC, or its designee, to approve the distribution of funds in one lump sum transfer from the Port Community Mitigation Trust Fund to HCBF, in the amount of \$550,000, and 3) to fully execute, and administer, the Grant Agreements between HCBF and the approved grantees in Round 3; and
- e. Adopt this Resolution #2014.01.01.

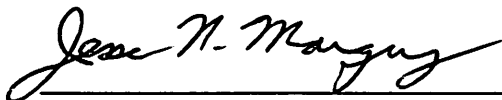
**Motion to approve** by K. Woodfield, seconded by D. Sloane. Motion carried unanimously:

Ayes: 4 (S. Hecht, J. Marquez, D. Sloane & K. Woodfield)

**Item 4 ADJOURNMENT**

Chair S. Hecht adjourned the meeting at 11:22 a.m.

*I hereby certify that these minutes have been approved.*

  
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 Jesse N. Marquez, Secretary

3/21/2014  
 Date