



**HARBOR COMMUNITY
BENEFIT FOUNDATION**

BOARD OF DIRECTORS MEETING

Friday, July 21, 2017, 10:00 A.M.

**San Pedro Municipal Building
638 S. Beacon Street, Room 452
San Pedro, CA 90731**

BOARD MEMBERS:

David Sloane, Chair; Gisele Fong, Vice Chair; David Thornburg, Treasurer; Ed Avol, Secretary; Cristin Mondy, Director; Jayme Wilson, Director; and Michele Prichard, Director

HCBF: Meghan Reese, Interim Executive Director

LEGAL COUNSEL: Michael Jenkins, Jenkins & Hogin LLP

AGENDA

ITEM A. PUBLIC COMMENT ON NON-AGENDA ITEMS

ITEM B. STAFF REMARKS

ITEM C. BOARD MEMBER REMARKS

ITEM D. GUEST PRESENTATION(S)

None

CONSENT ITEM(S)

ITEM 1. REVIEW AND APPROVAL OF HCBF BOARD MEETING MINUTES DATED JUNE 9, 2017 (Attachment 1).

Recommendation to Board:

- 1. Approval of the minutes of the HCBF Board meeting June 9, 2017.**

REGULAR ITEM(S)

ITEM 2. CLOSED SESSION

Gov't Code Section 54957
Employee Appointment
Title: Executive Director

ITEM 3. HCBF OFF-PORT IMPACT LAND USE STUDY UPDATE

SUMMARY: At the March 17th meeting, Board members discussed options for moving forward with the final version of the Off-Port Land Use Study, as well as a dissemination plan. It was determined that the Land Use Ad-Hoc committee would meet to discuss these options. The Land Use Ad-Hoc committee, consisting of David Sloane, Kathleen Woodfield, and Sean Hecht, met via conference call on April 6th to discuss and create a list of revisions to the Final Off-Port Land Use Study document presented by Raimi + Associates at the February 24th Board meeting. The recommendation to move forward with the Off-Port Land Use Study was tabled at the April 21st meeting until additional information was obtained.

Chair Sloane will report on the meeting held at the offices of the California State Lands Commission that took place on July 13th between State Lands staff and HCBF representatives Meghan Reese, Sean Hecht, David Sloane, and Mike Jenkins regarding State Lands' staff's comments on the study. The Board will be asked to provide direction regarding direction to be given to Raimi & Associates to complete the study.

Recommendation to Board: Board shall decide how best to proceed with editing and/or disseminating the Land Use Study.

ITEM 4. COMMUNITY BENEFIT ROUND 5 GRANT RECOMMENDATION UPDATE (Attachment 2)

SUMMARY: HCBF Board of Directors voted on June 9th to move forward with Staff and the Ad-Hoc Committee's recommendation for Community Benefit Round 5 grant recipients. Subsequently, Port of Los Angeles staff informed Interim Executive Director Meghan Reese that five of the recommend grants do not, in its judgment, satisfy trust nexus requirements. Interim Executive Director Reese has consulted with Port staff regarding that determination and will provide the Board with an oral update. Based on that update, Interim Executive Director Reese will ask the Board to provide direction as to the disposition of those grants. The following document is included for the Board's review:

1. Staff Memo - Community Benefit Round 5 grant nexus statements and project descriptions

Recommendation to Board: Board shall decide how best to proceed with Community Benefit Round 5 grants.

ITEM 5. JP MORGAN – HCBF INVESTEMENT ACCOUNTS (Attachment 3)

SUMMARY: On June 9, 2017 Barry Peterson from JP Morgan presented the Board with an account overview and options for HCBF's investment accounts. Given the amount of remaining funds, and current and future bond values, Barry suggested transferring funds from the investment accounts into JP Morgan savings, or a less aggressive account, to minimize risk for the remaining funds. The following document is included for the Board's review:

2. Staff Memo – JP Morgan investment accounts

Recommendations to Board: Board shall consider and vote to approve Meghan Reese and David Sloane's recommendation for the JP Morgan investment account restructuring.

ITEM 6. REVIEW AND APPROVAL OF THE PROPOSED REQUEST FOR LETTERS OF INTEREST AND PROPOSED REQUEST FOR PROPOSALS FOR COMMUNITY BENEFIT ROUND 6 (Attachment 4)

SUMMARY: The attached documents were reviewed by the Board's ad hoc Community Benefit Round 6 committee members Gisele Fong, Ed Avol, and Cristin Mondy.

Attached for your review:

1. A proposed Request for Letters of Interest
2. A proposed Request for Proposals

Recommendations to Board:

1. Approve the Proposed Request for Letter of Interest; and,
2. Approve the Proposed Request for Proposal.

ITEM 7. BOARD OF DIRECTORS ELECTION (Attachment 5)

SUMMARY: May 2017 marked the sixth and final year of Michele Prichard's term as a founding HCBF Board member. Michele identified Angelo Logan as a potential replacement, and a Board Ad-Hoc committee is recommending his nomination for Director seat C. The following document is included for the Board's review:

1. Angelo Logan's Resume

Recommendations to Board: Board shall consider and vote on the selection of Angelo Logan for Director seat C.

ITEM 8. DISCUSSION OF MEETING DATES FOR AUGUST AND OCTOBER

Recommendation to Board: The Board shall discuss and vote on the August and October Board meeting dates.

ITEM 9. CHINA SHIPPING AD HOC BOARD COMMITTEE

SUMMARY: The China Shipping Ad-Hoc committee is currently comprised of Ed Avol, Gisele Fong, and Michele Prichard. Michele's board seat is being replaced, allowing a current board member to join the China Shipping committee.

Recommendation to Board: Board shall vote to add a current Board member to the Ad-Hoc committee for the purposes of working with staff on developing and administering the Air Quality Mitigation Fund (AQMF) in accordance with the China Shipping Agreement.

ITEM 10. FAREWELL TO BOARD MEMBERS KATHLEEN WOODFIELD AND MICHELE PRICHARD

SUMMARY: After 6 years of service, Founding Board Members Kathleen Woodfield and Michele Prichard will be leaving the HCBF board. In appreciation of their service, the Board of Directors and HCBF Staff invite the public to join in a celebratory farewell.

ITEM 11. MEETING ADJOURNMENT

Next Meeting:

Friday, August 18, 2017
Wilmington Municipal Building
544 N. Avalon Blvd.
Wilmington, CA 90744

PUBLIC BOARD MEETINGS:

Public Input: An opportunity for the public to address the Board on Agenda items or other items germane to the business of the Board will be provided before or during consideration of the item. Members of the public who wish to speak on any item are requested to complete a speaker card for each item they wish to address, and present the completed card(s) to the Staff. A speaker will be limited to (3) minutes to speak on public interest items.

Agendas: Agendas contain a brief description items to be considered. Where Staff recommendations are made, please note that the Board may exercise its discretion to take action on any action item, up to and including final approval.

Quorum: 4 members of the Board constitute a quorum for the transaction of business. Consent items may be approved without discussion.

Regular Meetings: The Board shall meet regularly, typically on a monthly basis (times and locations To Be Determined). Agenda is subject to revision in accordance with the Brown Act. Agendas will be available in hard copy at the meeting.

Harbor Community Benefit Foundation does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, and translation services may be provided. If you require special assistance to participate in this meeting, you must submit your request in writing to the above address at least one week prior to the meeting. HCBF can be contacted at (310) 997-7116. www.hcbf.org