



**HARBOR COMMUNITY  
BENEFIT FOUNDATION**

**BOARD OF DIRECTORS MEETING**

Friday, November 17th, 2017, 10:00 A.M.

**San Pedro Municipal Building  
638 S. Beacon Street, Room 452  
San Pedro, CA 90731**

**BOARD MEMBERS:**

David Sloane, Chair; Gisele Fong, Vice Chair; David Thornburg, Treasurer; Ed Avol, Secretary; Angelo Logan, Director  
Cristin Mondy, Director; and Jayme Wilson, Director

HCBF: Meghan Reese, Executive Director

LEGAL COUNSEL: Lauren Langer, Jenkins & Hogin LLP

**AGENDA**

**ITEM A. PUBLIC COMMENT ON NON-AGENDA ITEMS**

**ITEM B. STAFF REMARKS**

**ITEM C. BOARD MEMBER REMARKS**

**ITEM D. GUEST PRESENTATIONS**

NONE

**CONSENT ITEM(S)**

**ITEM 1. REVIEW AND APPROVAL OF HCBF BOARD MEETING MINUTES DATED OCTOBER 27th (Attachment 1).**

**Recommendation to Board:**

- 1. Approval of the minutes of the HCBF Board meeting October 27, 2017.**

**REGULAR ITEM(S)**

**ITEM 2. FUNDING RECOMMENDATIONS, COMMUNITY BENEFIT GRANT PROGRAM, ROUND 6 (Attachment 2)**

**SUMMARY:** The Community Benefit Grant Program addresses environmental and community impacts from the Port of Los Angeles and Port-related operations. HCBF's Board of Directors approved the announcement of up to \$500,000 in funding for Round 6 of the competitive grant program, soliciting projects and programs that benefit the communities of Wilmington and/or San Pedro.

By the close of the application deadline HCBF received 19 applications, of the 22 invited to apply, requesting a total of \$1,573,086. After Staff and Ad-Hoc committee review and evaluation, 10 applications have been selected for a funding recommendation of \$643,100. The additional \$143,100 is partial surplus from Round 5. A copy of the following documents are attached for the Board's review and discussion:

1. Staff Memo – CB R6 Recommendations

**Recommendations to Board:**

1. **Approve the Staff recommendation to award 10 grants to the qualified organizations to address impacts from Port of Los Angeles and Port-related operations, as detailed in the Staff memo;**
2. **Authorize the Executive Director to:**
  - a) **report to the Board of Harbor Commissioners (BOHC), requesting final approval of Round 5 of the Community Benefit Grant Program,**
  - b) **execute a letter to the BOHC to approve the distribution of funds (\$643,100) in one lump sum transfer from the Port Community Mitigation Trust Fund to HCBF, and,**
  - c) **fully execute and administer the Grant Agreements between HCBF and the approved grantees from Round 6 of the Community Benefit Grant Program.**

**ITEM 3. REVIEW AND APPROVAL OF THE 2018 BOARD OF DIRECTORS MEETING CALENDAR (Attachment 3)**

**SUMMARY:** A copy of the following documents are attached for the Board's review and discussion:

1. DRAFT 2018 Board Meeting Calendar

**Recommendation to Board: Approval of the proposed Board of Directors meeting calendar for 2018.**

**ITEM 4. DISCUSSION OF PCMTF FUNDING ALLOCATIONS AND PRIORITIES IN 2018**

**SUMMARY:** The Board previously discussed allocating up to \$500,00 in funding from PCMTF in 2018 in one round. HCBF Executive Director Reese would like to revisit the funding allocation given the new board members that were not present during the initial discussion, and to reassess the amount of funds to be disbursed in 2018. The Board shall also discuss any priorities for funding in 2018.

**Recommendations to Board: Discuss and determine funding allocations from PCMTF in 2018 and potential program priorities.**

## **ITEM 5. DISCUSSION OF SCHEDULED BOARD MEETING FOR DECEMBER 15TH**

**SUMMARY: Board will determine if a quorum of the board is available for the meeting scheduled for December 15, 2017.**

## **ITEM 6. MEETING ADJOURNMENT**

### **Next Meeting:**

Friday, December 15, 2017  
Wilmington Municipal Building  
544 N. Avalon Blvd.  
Wilmington, CA 90744

### **PUBLIC BOARD MEETINGS:**

Public Input: An opportunity for the public to address the Board on Agenda items or other items germane to the business of the Board will be provided before or during consideration of the item. Members of the public who wish to speak on any item are requested to complete a speaker card for each item they wish to address, and present the completed card(s) to the Staff. A speaker will be limited to (3) minutes to speak on public interest items.

Agendas: Agendas contain a brief description items to be considered. Where Staff recommendations are made, please note that the Board may exercise its discretion to take action on any action item, up to and including final approval.

Quorum: 4 members of the Board constitute a quorum for the transaction of business. Consent items may be approved without discussion.

Regular Meetings: The Board shall meet regularly, typically on a monthly basis (times and locations To Be Determined). Agenda is subject to revision in accordance with the Brown Act. Agendas will be available in hard copy at the meeting.

Harbor Community Benefit Foundation does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, and translation services may be provided. If you require special assistance to participate in this meeting, you must submit your request in writing to the above address at least one week prior to the meeting. HCBF can be contacted at (310) 997-7116. [www.hcbf.org](http://www.hcbf.org)