



**HARBOR COMMUNITY
BENEFIT FOUNDATION**

BOARD OF DIRECTORS MEETING

Friday, January 19, 2018, 10:00 A.M.

**San Pedro Municipal Building
638 S. Beacon Street, Room 452
San Pedro, CA 90731**

BOARD MEMBERS:

David Sloane, Chair; Gisele Fong, Vice Chair; David Thornburg, Treasurer; Ed Avol, Secretary; Angelo Logan, Director
Cristin Mondy, Director; and Jayme Wilson, Director

HCBF: Meghan Reese, Executive Director; Tamanna Rahman, Program Assistant

LEGAL COUNSEL: Michael Jenkins, Jenkins & Hogin LLP

AGENDA

ITEM A. PUBLIC COMMENT ON NON-AGENDA ITEMS

ITEM B. STAFF REMARKS

ITEM C. BOARD MEMBER REMARKS

ITEM D. GUEST PRESENTATIONS

NONE

CONSENT ITEM(S)

ITEM 1. REVIEW AND APPROVAL OF HCBF BOARD MEETING MINUTES DATED NOVEMBER 17th (Attachment 1)

Recommendation to Board: Approval of the minutes of the HCBF Board meeting November 17, 2017.

REGULAR ITEM(S)

ITEM 2. CHINA SHIPPING NEXT STEPS DISCUSSION

SUMMARY: The China Shipping Ad-Hoc committee is in the process of revising the draft Air Quality Mitigation Fund RFP with input from petitioners and the Port of LA. It is anticipated that the draft RFP, including input from

involved parties, will be on HCBF's February agenda for approval by the Board. It is the committee's intent to identify and hire a technical consultant to review the draft RFP and assist in the review and scoring of applications, as well as provide expertise throughout the program's duration.

Recommendations to Board:

- 1. Authorize the China Shipping Ad-Hoc committee, along with HCBF's Executive Director, to identify and hire a technical consultant for the purpose of reviewing the draft RFP, assist in the reviewing and scoring of submitted applications, as well as ongoing program involvement.**
- 2. Authorize the Executive Director, with guidance from legal counsel, to execute a contract with the identified consultant.**

ITEM 3. 2018 AIR QUALITY MITIGATION FUND ANNUAL ADMIN BUDGET APPROVAL (Attachment 2)

SUMMARY: The China Shipping MOA requires that HCBF submit an annual budget to the Executive Director of the Harbor Department no later than the year anniversary of receipt of the advance administrative funds (\$250,000). A copy of the following documents are attached for the Board's review and discussion:

1. Draft 2018 AQMF Annual Admin Budget
2. Staff Memo

Recommendation to Board: Review and approve the proposed annual admin budget for the AQMF.

ITEM 4. DISCUSSION OF 2018 PCMTF FUNDING ALLOCATIONS AND PRIORITIES (Attachment 3)

SUMMARY: The Board previously discussed allocating up to \$500,000 in one funding round from PCMTF in 2018. HCBF Executive Director Reese would like to revisit the funding allocation given the new board members that were not present during the initial discussion, and to reassess the amount of funds to be disbursed in 2018. The Board shall also discuss any priorities areas for funding in 2018. A copy of the following documents are attached for the Board's review and discussion:

1. Staff Memo

Recommendations to Board: Discuss and determine funding allocations from PCMTF in 2018 and potential program priorities.

ITEM 5. UPDATE ON LA CONSERVATION CORPS GRANT – ROUND 3 OF COMMUNITY BENEFIT GRANTS (Attachment 4)

SUMMARY: LA Conservation Corps was awarded grants in Round 3 of Community Benefit grants. Two amendments were created to extend the grant term due to timing conflicts and personnel changes. LA Conservation Corps is now requesting a third amendment that sets forth a new grant period end date of

June 30, 2018. Staff is requesting that HCBF's Board of Director approve this third amendment, given that a change in scope in also being requested.

A copy of the following documents are attached for the Board's review and discussion:

1. Original Grant Agreement
2. Letter from LA Conservation Corps regarding request

ITEM 6. DISCUSSION OF TRANSLATION SERVICES FOR THE LAND USE STUDY (Attachment 5)

SUMMARY: HCBF's Board of Directors previously discussed using the remaining Land Use account funds for dissemination of the study, including workshops hosted by HCBF and Raimi + Associates. It is Staff's intent to move forward with the workshop(s) the first half of 2018. The first step in that process is the translation of the study. A copy of the following documents are attached for the Board's review and discussion:

1. Staff Memo

Recommendation to Board: Review, discuss, and vote to move forward with translation of the Land Use Study.

ITEM 7. MEETING ADJOURNMENT

Next Meeting:

Friday, February 16, 2018
Wilmington Municipal Building
544 N. Avalon Blvd.
Wilmington, CA 90744

PUBLIC BOARD MEETINGS:

Public Input: An opportunity for the public to address the Board on Agenda items or other items germane to the business of the Board will be provided before or during consideration of the item. Members of the public who wish to speak on any item are requested to complete a speaker card for each item they wish to address, and present the completed card(s) to the Staff. A speaker will be limited to (3) minutes to speak on public interest items.

Agendas: Agendas contain a brief description items to be considered. Where Staff recommendations are made, please note that the Board may exercise its discretion to take action on any action item, up to and including final approval.

Quorum: 4 members of the Board constitute a quorum for the transaction of business. Consent items may be approved without discussion.

Regular Meetings: The Board shall meet regularly, typically on a monthly basis (times and locations To Be Determined). Agenda is subject to revision in accordance with the Brown Act. Agendas will be available in hard copy at the meeting.

Harbor Community Benefit Foundation does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters,

assistive listening devices, and translation services may be provided. If you require special assistance to participate in this meeting, you must submit your request in writing to the above address at least one week prior to the meeting. HCBF can be contacted at (310) 997-7116. www.hcbf.org