



**MINUTES OF THE  
BOARD OF DIRECTORS MEETING**

San Pedro Municipal Building  
638 S. Beacon Street, Room 452  
San Pedro, CA 90731  
Friday, November 17, 2017 10:00 A.M.

**BOARD MEMBERS:**

Present - David Sloane, Chair; David Thornburg, Treasurer; Ed Avol, Secretary; Ed Avol, Secretary; Angelo Logan, Director; and Jayme Wilson, Director

Absent – Cristin Mondy, Director; Gisele Fong, Vice Chair

HCBF: Meghan Reese, Executive Director

LEGAL COUNSEL: Lauren Langer, Jenkins & Hogin LLP

Meeting was called to order at 10:01 A.M.

**ITEM A. GUEST PRESENTATION(S)**

None

**ITEM B. PUBLIC COMMENT ON NON-AGENDA ITEMS**

**ITEM C. STAFF REMARKS**

Meghan Reese provided the following remarks:

1. The Board of Harbor Commissioners approved Round 5 of Community Benefit grants, along with the San Pedro Noise Study, on November, 2017.
2. HCBF's 2018 Annual Budget is scheduled for a vote on the BOHC agenda on December 14<sup>th</sup>.
3. Tamanna Rahman, HCBF's part-time Program Assistant, started on November 13<sup>th</sup>.
4. Ms. Reese and the subcommittee for China Shipping anticipate presenting draft RFP to the Board at the January 2018 board meeting.

**ITEM D. BOARD MEMBER REMARKS**

NONE

**CONSENT ITEM**

**ITEM 1. REVIEW AND APPROVAL OF HCBF BOARD MEETING MINUTES DATED OCTOBER 27, 2017.**

**Board voted to: Approve the minutes of the HCBF Board meetings dated 10/27/17.**

Motion by Jayme Wilson. Seconded by David Thornburg. Carried unanimously.

## **REGULAR ITEMS**

### **ITEM 2. FUNDING RECOMMENDATIONS, COMMUNITY BENEFIT GRANT PROGRAM, ROUND 6**

Board members reviewed attached documents and discussed the item.

**Board voted to:**

- 1. Approve the Staff recommendation to award 10 grants to the qualified organizations to address impacts from Port of Los Angeles and Port-related operations, as detailed in the Staff memo;**
- 2. Authorize the Executive Director to:**
  - a) report to the Board of Harbor Commissioners (BOHC), requesting final approval of Round 6 of the Community Benefit Grant Program,**
  - b) execute a letter to the BOHC to approve the distribution of funds (\$644,794) in one lump sum transfer from the Port Community Mitigation Trust Fund to HCBF, and,**
  - c) fully execute and administer the Grant Agreements between HCBF and the approved grantees from Round 6 of the Community Benefit Grant Program.**

Motion by Ed Avol. Seconded by David Thornburg. Carried unanimously.

### **ITEM 3. REVIEW AND APPROVAL OF THE 2018 BOARD OF DIRECTORS MEETING CALENDAR**

Board members reviewed and discussed the board meeting calendar for 2018.

**Board voted to: Approve the 2018 board meeting calendar.**

Motion by Jayme Wilson. Seconded by Angelo Logan. Carried unanimously.

### **ITEM 4. DISCUSSION OF PCMTF FUNDING ALLOCATIONS AND PRIORITIES IN 2018**

Board members discussed the item and determined that more information is needed prior to a vote. The item will be added to the January board meeting.

### **ITEM 5. DISCUSSION OF SCHEDULED BOARD MEETING FOR DECEMBER 15TH**

Board members discussed the item.

**Board voted to: Cancel the December 15, 2017 board meeting due to lack of quorum.**

Motion by David Thornburg. Seconded by Jayme Wilson. Carried unanimously.

### **ITEM 6. MEETING ADJOURNMENT**

Meeting was adjourned at 10:49 A.M.

I have reviewed the above minutes for accuracy and approve them:

\_\_\_\_\_  
Ed Avol, Secretary

\_\_\_\_\_  
Date

DRAFT