



**MINUTES OF THE
BOARD OF DIRECTORS MEETING**
Friday, April 20, 2018, 10:00 A.M.
Wilmington Municipal Building
544 N. Avalon Blvd., Wilmington, CA 90744

BOARD MEMBERS:

David Sloane, Chair; Gisele Fong, Vice Chair; Ed Avol, Secretary; Angelo Logan, Director; Cristin Mondy, Director

ABSENT: David Thornburg, Treasurer; Jayme Wilson, Director

HCBF: Meghan Reese, Executive Director; Tamanna Rahman, Program Assistant

LEGAL COUNSEL: Michael Jenkins, Jenkins & Hogin LLP

Meeting was called to order at 10:04 am

AGENDA

ITEM A. PUBLIC COMMENT ON NON-AGENDA ITEMS

None

ITEM B. STAFF REMARKS

1. Community workshop will be on April 21st. Board members were encouraged to attend.
2. Board was updated on the AQMF Technical Consultant selection process.

ITEM C. BOARD MEMBER REMARKS

1. David Sloane remarked on the recently released American Lung Association's 2018 State of the Air report which listed the Los Angeles-Long Beach metro area as one of the top 10 cities with the most polluted air in the country. This highlights an even greater need for the foundation.

ITEM D. GUEST PRESENTATIONS

None

CONSENT ITEM(S)

ITEM 1. REVIEW AND APPROVAL OF HCBF BOARD MEETING MINUTES DATED March 16th

Board voted to: Approve the minutes of the HCBF Board meeting March 16, 2018.
Motion by Angelo Logan. Seconded by Ed Avol. Carried unanimously.

REGULAR ITEM(S)

ITEM 2. ARMANINO PRESENTATION - REVIEW AND APPROVAL OF AUDIT FOR 2017

Fred Warga from Armanino presented an overview of the Audit, Form 990, and other supporting documents. Board members reviewed the materials and provided questions. Audit documents will be available on HCBF's website.

Board voted to approve the annual Audit for FY 2017.

Motion by Cristin Mondy. Seconded by Gisele Fong. Carried unanimously.

ITEM 3. DISCUSSION – FILLING BOARD MEMBER SEATS

Board discussed filling the upcoming board member seats and the key needs for the board. David Sloane and David Thornburg will be sitting board members for the short term until seat is filled.

Board will continue discussion of filling the upcoming board member Seats A and E and officer vacancy at the May Board Meeting.

ITEM 4. REVIEW AND APPROVAL OF COMMUNICATIONS PLAN SCOPE OF WORK (Attachment 3)

Board reviewed and discussed the communications plan scope of work submitted by James Suazo of Long Beach Forward.

Board voted to approve the Scope of Work for HCBF's Communications Plan and authorized the Executive Director to enter into a contract with LB Forward and spend an amount not to exceed \$3,000.

Motion by Ed Avol. Seconded by Angelo Logan. Carried unanimously.

ITEM 5. QUORUM FOR ANNUAL MEETING ON MAY 18th, 2018

Board discussed if there will be a quorum for the annual Board of Directors meeting in May. It was established that there will be a quorum for the May meeting.


ITEM 6. MEETING ADJOURNMENT

Meeting was adjourned at 11:14 am

I have reviewed the above minutes for accuracy and approve them:



Ed Avol, Secretary



Date