

Item 2 Attachments

This item included the following documents:

1. HCBF Planning Session Agenda
2. Potential Future Planning Options Memo

1.HCBF Planning Session Agenda

HCBF Planning Session Agenda

I. Review Mission

II. Highest Priority Goal for HCBF by 2022

III. Mission-Driven Sustainability Strategy Options for Consideration

1. New Leadership
 - a. New CEO Search Criteria
 - b. Realistic Funding Options
2. Strategic Partnership
 - a. Strategic Partnership Models
 - b. Possible Partners
 - c. Funding Models
3. Other Options

III. Sustainable Funding Discussion

1. Funding Needs
2. Funding Goals
3. Funding Sources

IV. Action Items from this session

1. How do we proceed?
2. What is the timeline for this process?
3. What happens in next 90-180 days?

2. Potential Future Planning Options Memo



To: HCBF Board of Directors
 From: Meghan Reese, Acting Executive Director and Tamanna Rahman, Program Assistant
 Date: August 24th, 2018
 Subject: HCBF Funding Status and Spending Plan Scenarios (Agenda Item 4)

The purpose of this memo is to inform the Board about remaining funds in HCBF accounts, funding scenarios, and examples of potential grantmaking strategies.

The table below presents the remaining funds in the Port Community Mitigation Fund (PCMTF) as of July 2018.

Description	Amount	Notes:
Current PCMTF Balance	\$1,921,891	As of 7/31/2018
Balance of PCMTF	\$1,921,891	As of 1/1/2019 – Grants and operating budget have already been disbursed to HCBF for 2018.
Possible Grants/Projects in 2019	\$540,000*	Not yet approved by board - Round 7 would not be disbursed until 2019 even if released in 2018.
Less Operating Budget for 2019	\$304,954	Based on 2018 approved budget
Subtotal	\$1,076,937	
Balance of PCMTF	\$1,076,937	As of 1/1/2020
Possible Grants (Round 8)/Projects in 2020	\$540,000*	Not yet approved by board
Less Operating Budget for 2019	\$304,954	Based on 2018 approved budget
Subtotal	\$231,983	
Balance of PCMTF	\$231,983	As of 1/1/2021

*\$540,000 is the average yearly grant award from 6 CB grant cycles

Examples of Potential Grant Funding and Future Spending

HCBF’s funding model to date has involved grants cycles and research. Grant awards have included, but were not limited to landscaping projects, educational/training programs, healthcare projects that provided screenings and education, air and water quality monitoring, and community aesthetic projects. HCBF has funded research assessing the noise and off-port land use impacts in the communities of Wilmington and San Pedro. HCBF has also funded a community workshop to disseminate findings from

the land use study. At this workshop, organized in collaborations with other community partners, residents and community advocates provided feedback on the study and suggestions for future action.

Given the current level of remaining funds, it is critical that HCBF determine the types of projects and programs to be funded and a strategy for disbursing these funds. One potential strategy could include limiting funds distributed via grant cycles and focusing on direct project management. This would involve utilizing previously funded studies to identify projects of high priority for HCBF and community members. Some examples of potential projects may include, but not limited to, renovating/opening an asthma clinic at a local school or community facility, creating a noise barrier in areas of high impact from port-related noise, identifying community partners and advocating for policy change based on findings from the noise and land use studies, and other projects and initiatives based on the study recommendations.

In addition to the input already received from attendees of the land use workshop, a community forum(s) could also be convened to help identify residents' priority mitigation project areas. Directly involving community members in future projects will assist in not only solidifying HCBF's presence in the communities but also ensuring that HCBF funds provide meaningful benefits to the communities.

We recognize that local community organizations may rely on HCBF funding to support a portion of their programs and operations, and therefore HCBF could still consider awarding grant funds through grant cycles. However, reducing the amount awarded will allow additional funds for direct projects that are also informed by the community. Direct project management could also allow HCBF to leverage remaining funds and obtain matched funding from other foundation grants or Port matching funds and bring dollars to the harbor community.

HCBF could consider a new model for reviewing and accepting grant applications. Through this new framework, eligible applicants can have the opportunity to present their proposed projects or programs to the Board during monthly board meetings. Board members can then review and vote at a subsequent meeting. Aside from board review, a community review panel can be convened to view these presentations and review alongside the board. This new process, which is similar to accepting unsolicited applications, can be limited to one board meeting or HCBF can have an open call for projects/programs within a specific timeframe. HCBF staff can then schedule presentations for multiple board meetings. With this framework, HCBF can maintain its mission while allowing organizations to develop innovative projects that represent their perspective on port-related mitigation. The board will also be able to have direct interaction with grantees and create a more engaged process.

Through the direct project management and the grant presentation models, HCBF has the opportunity to increase its visibility in the community and also during the award process. These strategies create a framework that allows HCBF to address port impacts using a multi-faceted approach. One approach will be led by HCBF's work in the community and its commissioned studies that incorporates community involvement, while the complementary approach includes the grant presentation model which would be led by local organizations and their specific viewpoint on mitigation.

In addition to the previously mentioned strategies, another role for HCBF to consider could be as a capacity builder. Future HCBF outreach could involve capacity building for other port communities by sharing HCBF's model and the foundation's history. This will allow HCBF to share the opportunities, challenges, and lessons learned with others interested in this approach. This will create visibility for

HCBF outside the local area, build new partnerships, strengthen current partnerships, and highlight key innovations in our community.

There is exciting opportunity for HCBF and its role in mitigating port impacts in the community, however, HCBF's presence is dependent on its ability to evolve, adapt, and be innovative.