



**HARBOR COMMUNITY
BENEFIT FOUNDATION**

HCBF BOARD OF DIRECTORS MEETING

Friday, February 22nd, 2019, 10:00 A.M.
San Pedro Regional Library, Community Room
931 S. Gaffey Street
San Pedro, CA 90731

BOARD MEMBERS:

Gisele Fong, Chair; Ed Avol, Vice Chair; Jayme Wilson, CFO/Treasurer; Cristin Mondy, Secretary; Angelo Logan, Director; and Richard Havenick, Director

HCBF: Meghan Reese, Executive Director; Tamanna Rahman, Program Assistant

LEGAL COUNSEL: Michael Jenkins; Best Best & Krieger.

AGENDA

ITEM A. PUBLIC COMMENT ON NON-AGENDA ITEMS

ITEM B. STAFF REMARKS

ITEM C. BOARD MEMBER REMARKS

ITEM D: GUEST PRESENTATIONS

None

CONSENT ITEM(S)

ITEM 1. REVIEW AND APPROVAL OF HCBF BOARD MEETING MINUTES DATED JANUARY 25TH, 2019 (Attachment 1).

Recommendation to Board: Approval of the HCBF Board meeting minutes dated January 25, 2019.

REGULAR ITEM(S)

ITEM 2. COLLECTIVE IMPACT PROJECT DISCUSSION (Attachment 2)

SUMMARY: At the January 25th meeting, the Board started to discuss the collective impact project approach and developed an ad hoc committee for this initiative. Ad hoc committee approved Staff request to attend the 2019 Collective Impact Convening for education and staff capacity building. The convening will be May 14-16, 2019, in Chicago. Staff will provide information on the convening and relevant sessions from the convening agenda. Board shall continue their discussion and identify potential areas of focus for the collective impact project initiative. The following documents are included for Board review:

1. Staff Memo – Collective Impact Project Discussion
2. Staff Memo – Relevant Sessions for the 2019 Collective Impact Convening

Recommendation to Board: Discuss and decide on potential areas of focus for HCBF's collective impact project approach.

ITEM 3. SAN PEDRO NOISE IMPACT STUDY REVIEW (Attachment 3)

SUMMARY: In July 2018, the Board of Directors was presented with findings from the San Pedro Noise study ("Port-related Noise Impact Study for Community of San Pedro, CA"). Board decided to table the review until feedback was received from experts in the field as to what additional information or clarification is needed from the consultants of the study. An expert reviewer provided comments on the draft San Pedro Noise study. Staff and the Board Chair have reviewed the submitted comments and have conducted follow-up with the reviewer. Board shall discuss the outcomes of the review and the appropriate next steps. The following document is included for Board review.

1. Staff Memo – San Pedro Noise Study Reviewer Feedback
2. San Pedro Noise Study Letter to The Jones Payne Group, Inc.

Recommendation to Board: Review the comments and approve the response letter to the San Pedro Noise Study consultants.

ITEM 4. UPDATE ON COLORADO EMPLOYMENT FOR MEGHAN REESE

SUMMARY: At the January 25th meeting, Legal Counsel Michael Jenkins briefly updated the Board on Meghan Reese's employment status and the need to work with a Colorado lawyer for the employment paperwork. Board requested a short memo on the process. Meghan Reese will be providing a status update. The following document is included for Board review:

1. Staff Memo – Colorado Employment for Meghan Reese

ITEM 5. MEETING ADJOURNMENT

Next Meeting:

Friday, March 22, 2019
Wilmington Municipal Building
544 N. Avalon Blvd.
Wilmington, CA 90744

PUBLIC BOARD MEETINGS:

Public Input: An opportunity for the public to address the Board on Agenda items or other items germane to the business of the Board will be provided before or during consideration of the item. Members of the public who wish to speak on any item are requested to complete a speaker card for each item they wish to address and present the completed card(s) to the Staff. A speaker will be limited to (3) minutes to speak on public interest items.

Agendas: Agendas contain a brief description items to be considered. Where Staff recommendations are made, please note that the Board may exercise its discretion to take action on any action item, up to and including final approval.

Quorum: 4 members of the Board constitute a quorum for the transaction of business. Consent items may be approved without discussion.

Regular Meetings: The Board shall meet regularly, typically on a monthly basis (times and locations To Be Determined). Agenda is subject to revision in accordance with the Brown Act. Agendas will be available in hard copy at the meeting.

Harbor Community Benefit Foundation does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, and translation services may be provided. If you require special assistance to participate in this meeting, you must submit your request in writing to the above address at least one week prior to the meeting. HCBF can be contacted at (310) 997-7116. www.hcbf.org