



**HARBOR COMMUNITY
BENEFIT FOUNDATION**

**MINUTES OF THE
HCBF BOARD OF DIRECTORS MEETING**
Friday, February 22nd, 2019, 10:00 A.M.
San Pedro Regional Library, Community Room
931 S. Gaffey Street
San Pedro, CA 90731

BOARD MEMBERS:

PRESENT: Gisele Fong, Chair; Ed Avol, Vice Chair; Jayme Wilson, CFO/Treasurer; Cristin Mondy, Secretary; Angelo Logan, Director; and Richard Havenick, Director

HCBF: Meghan Reese, Executive Director; Tamanna Rahman, Program Assistant

LEGAL COUNSEL: Michael Jenkins; Best Best & Krieger.

Meeting was called to order at 10:02 A.M.

ITEM A. PUBLIC COMMENT ON NON-AGENDA ITEMS

1. Devin Hanson from Bird Rescue shared information about a training on what to do and who to call if public finds wildlife.

ITEM B. STAFF REMARKS

1. AQMF review is currently in progress. Staff has shared a review guide and survey with all panelists and will share with Board members as well. Review panel will submit their comments by April 12th, which will be reviewed by ad hoc committee and staff. Final recommendations will be brought to the full board for consideration.
2. Audit is occurring this week. Auditors will be doing a full presentation to the Board at the April Board meeting.
3. Meeting with Zoot is postponed until further discussion on the collective impact project.

ITEM C. BOARD MEMBER REMARKS

None

ITEM D: GUEST PRESENTATIONS

None

CONSENT ITEM(S)

**ITEM 1. REVIEW AND APPROVAL OF HCBF BOARD MEETING MINUTES DATED JANUARY 25TH, 2019
(Attachment 1).**

Board voted to approve the minutes of the HCBF Board meeting dated January 25, 2019.

Motion by Ed Avol. Seconded by Jayme Wilson. Richard Havenick abstained. Carried unanimously.

REGULAR ITEM(S)

ITEM 2. COLLECTIVE IMPACT PROJECT DISCUSSION (Attachment 2)

Staff shared information about the Collective Impact Convening taking place in Chicago in May. Staff will be attending to gain knowledge, network, and determine what resources are needed. Staff also mentioned online resources that will be utilized prior to the convening. Staff will provide a report to the Board following the convening.

Board and Staff continued discussion to brainstorm some potential ideas for the collective impact project within the parameters of PCMTF.

Board also discussed HCBF’s mission and the need to ensure that HCBF invests in improving the quality of life for communities impacted by port-serving industries.

ITEM 3. SAN PEDRO NOISE IMPACT STUDY REVIEW (Attachment 3)

Meghan Reese provided an overview of the draft response letter to The Jones Payne Group highlighting the feedback received from the review of the San Pedro Noise Study. The Board discussed the letter and suggested revisions that needed to be made.

Board voted to approve the letter to The Jones Payne Group with the revisions.

Motion by Jayme Wilson. Seconded by Richard Havenick. Carried unanimously.

ITEM 4. UPDATE ON COLORADO EMPLOYMENT FOR MEGHAN REESE

Meghan Reese and Michael Jenkins provided a brief overview of the employment status update as was requested by the Board.

ITEM 5. MEETING ADJOURNMENT

Meeting adjourned at 11:33 A.M.

I have reviewed the above minutes for accuracy and approve them:

Cristin Mondy, Secretary

Date