



**HARBOR COMMUNITY
BENEFIT FOUNDATION**

**MINUTES OF THE
BOARD OF DIRECTORS MEETING**

San Pedro Municipal Building
638 S. Beacon Street, Room 452
San Pedro, CA 90731
Friday, November 17, 2017 10:00 A.M.

BOARD MEMBERS:

Present - David Sloane, Chair; David Thornburg, Treasurer; Ed Avol, Secretary; Ed Avol, Secretary; Angelo Logan, Director; and Jayme Wilson, Director

Absent – Cristin Mondy, Director; Gisele Fong, Vice Chair

HCBF: Meghan Reese, Executive Director

LEGAL COUNSEL: Lauren Langer, Jenkins & Hogin LLP

Meeting was called to order at 10:01 A.M.

ITEM A. GUEST PRESENTATION(S)

None

ITEM B. PUBLIC COMMENT ON NON-AGENDA ITEMS

ITEM C. STAFF REMARKS

Meghan Reese provided the following remarks:

1. The Board of Harbor Commissioners approved Round 5 of Community Benefit grants, along with the San Pedro Noise Study, on November, 2017.
2. HCBF's 2018 Annual Budget is scheduled for a vote on the BOHC agenda on December 14th.
3. Tamanna Rahman, HCBF's part-time Program Assistant, started on November 13th.
4. Ms. Reese and the subcommittee for China Shipping anticipate presenting draft RFP to the Board at the January 2018 board meeting.

ITEM D. BOARD MEMBER REMARKS

NONE

CONSENT ITEM

ITEM 1. REVIEW AND APPROVAL OF HCBF BOARD MEETING MINUTES DATED OCTOBER 27, 2017.

Board voted to: Approve the minutes of the HCBF Board meetings dated 10/27/17.

Motion by Jayme Wilson. Seconded by David Thornburg. Carried unanimously.

REGULAR ITEMS

ITEM 2. FUNDING RECOMMENDATIONS, COMMUNITY BENEFIT GRANT PROGRAM, ROUND 6

Board members reviewed attached documents and discussed the item.

Board voted to:

1. Approve the Staff recommendation to award 10 grants to the qualified organizations to address impacts from Port of Los Angeles and Port-related operations, as detailed in the Staff memo;
2. Authorize the Executive Director to:
 - a) report to the Board of Harbor Commissioners (BOHC), requesting final approval of Round 6 of the Community Benefit Grant Program,
 - b) execute a letter to the BOHC to approve the distribution of funds (\$644,794) in one lump sum transfer from the Port Community Mitigation Trust Fund to HCBF, and,
 - c) fully execute and administer the Grant Agreements between HCBF and the approved grantees from Round 6 of the Community Benefit Grant Program.

Motion by Ed Avol. Seconded by David Thornburg. Carried unanimously.

ITEM 3. REVIEW AND APPROVAL OF THE 2018 BOARD OF DIRECTORS MEETING CALENDAR

Board members reviewed and discussed the board meeting calendar for 2018.

Board voted to: Approve the 2018 board meeting calendar.

Motion by Jayme Wilson. Seconded by Angelo Logan. Carried unanimously.

ITEM 4. DISCUSSION OF PCMTF FUNDING ALLOCATIONS AND PRIORITIES IN 2018

Board members discussed the item and determined that more information is needed prior to a vote. The item will be added to the January board meeting.

ITEM 5. DISCUSSION OF SCHEDULED BOARD MEETING FOR DECEMBER 15TH

Board members discussed the item.

Board voted to: Cancel the December 15, 2017 board meeting due to lack of quorum.

Motion by David Thornburg. Seconded by Jayme Wilson. Carried unanimously.

ITEM 6. MEETING ADJOURNMENT

Meeting was adjourned at 10:49 A.M.

I have reviewed the above minutes for accuracy and approve them:

Ed Avol
Ed Avol, Secretary

19 Jan 2018
Date

DRAFT