



HCBF BOARD OF DIRECTORS MEETING

Friday, June 15, 2018, 10:00 A.M.

**San Pedro Municipal Building
638 S. Beacon Street, Room 452,
San Pedro, CA 90731**

BOARD MEMBERS:

Gisele Fong, Chair; Ed Avol, Vice Chair; Jayme Wilson, CFO/Treasurer; Cristin Mondy, Secretary; Angelo Logan, Director; David Thornburg, Director; and Richard Havenick, Director

HCBF: Meghan Reese, Executive Director; Tamanna Rahman, Program Assistant

LEGAL COUNSEL: Michael Jenkins; Best Best & Krieger.

AGENDA

ITEM A. PUBLIC COMMENT ON NON-AGENDA ITEMS

ITEM B. STAFF REMARKS

ITEM C. BOARD MEMBER REMARKS

ITEM D. GUEST PRESENTATION(S)

San Pedro Noise Study Presentation – Maribel Aldana (The Jones Payne Group) and Alan Hass (Landrum & Brown).

CONSENT ITEM(S)

ITEM 1. REVIEW AND APPROVAL OF HCBF BOARD MEETING MINUTES DATED MAY 18, 2018 (Attachment 1).

Recommendation to Board:

- 1. Approval of the minutes of the HCBF Board meeting dated May 18, 2018.**

ITEM 2. REVIEW AND APPROVAL OF CONSULTING CONTRACT WITH MEGHAN REESE (Attachment 2)

SUMMARY: As a result of the current Executive Director’s resignation, the board finds itself in need of transitional assistance until such time that a new Executive Director is selected and hired. The following documents are attached for the Board’s review and discussion:

1. A draft of the consulting agreement with Meghan Reese.

Recommendations to Board:

1. **Approve the execution of a consulting contract with HCBF's Executive Director, Meghan Reese, on a part-time basis.**
2. **Approve the Foundation to retain Mrs. Reese at \$75 an hour.**

REGULAR ITEM(S)

ITEM 3. EXECUTIVE DIRECTOR SEARCH

SUMMARY: Current Executive Director Reese's last day of service as an employee of HCBF is June 15, 2018. The Board will discuss a strategy for identifying a new Executive Director.

Recommendations to Board: Create an ad-hoc committee to develop and oversee the process of soliciting applications, selecting, and hiring a new Executive Director.

ITEM 4. FAREWELL TO HCBF EXECUTIVE DIRECTOR MEGHAN REESE

SUMMARY: After 5 years of service, Executive Director Meghan Reese will be leaving HCBF. In appreciation of her service, the Board of Directors and HCBF Staff invite the public to join in a celebratory farewell.

ITEM 5. CLOSED SESSION

Gov't Code Section 54957
Employee Appointment
Title: Executive Director

ITEM 6. MEETING ADJOURNMENT

Next Meeting:

Friday, July 20, 2018
Wilmington Municipal Building
544 N. Avalon Blvd.
Wilmington, CA 90744

PUBLIC BOARD MEETINGS:

Public Input: An opportunity for the public to address the Board on Agenda items or other items germane to the business of the Board will be provided before or during consideration of the item. Members of the public who wish to speak on any item are requested to complete a speaker card for each item they wish to address and present the completed card(s) to the Staff. A speaker will be limited to (3) minutes to speak on public interest items.

Agendas: Agendas contain a brief description items to be considered. Where Staff recommendations are made, please note that the Board may exercise its discretion to take action on any action item, up to and including final approval.

Quorum: 4 members of the Board constitute a quorum for the transaction of business. Consent items may be approved without discussion.

Regular Meetings: The Board shall meet regularly, typically on a monthly basis (times and locations To Be Determined). Agenda is subject to revision in accordance with the Brown Act. Agendas will be available in hard copy at the meeting.

Harbor Community Benefit Foundation does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, and translation services may be provided. If you require special assistance to participate in this meeting, you must submit your request in writing to the above address at least one week prior to the meeting.

HCBF can be contacted at (310) 997-7116. www.hcbf.org