



**HARBOR COMMUNITY
BENEFIT FOUNDATION**

**MINUTES OF THE
ANNUAL BOARD OF DIRECTORS MEETING**

Friday, May 18, 2018, 10:00 A.M.

Think Cafe

302 W. 5th Street, Suite 105, San Pedro, CA 90731

BOARD MEMBERS:

David Sloane, Chair; Gisele Fong, Vice Chair; David Thornburg, Treasurer; Ed Avol, Secretary; Angelo Logan, Director; and Cristin Mondy, Director

ABSENT: Jayme Wilson, Director

HCBF: Meghan Reese, Executive Director; Tamanna Rahman, Program Assistant

LEGAL COUNSEL: Lauren Langer; Best Best & Krieger.

Meeting was called to order at 10:10 A.M.

AGENDA

ITEM A. PUBLIC COMMENT ON NON-AGENDA ITEMS

ITEM B. STAFF REMARKS

1. Ad-Hoc Committee and HCBF Executive Director have selected and are moving forward with a Technical Consultant for the Air Quality Mitigation Fund.

ITEM C. BOARD MEMBER REMARKS

1. Angelo Logan shared information about a report on the 710 and the beyond freeway impact.

ITEM D. GUEST PRESENTATION(S)

James Suazo of Long Beach Forward presented an overview of the strategy to develop HCBF's communication plan. Board members provided questions and discussed objectives of HCBF and the value of the foundation to the community.

CONSENT ITEM(S)

ITEM 1. REVIEW AND APPROVAL OF HCBF BOARD MEETING MINUTES DATED APRIL 20, 2018 (Attachment 1).

Board voted to: Approve the minutes of the HCBF Board meeting dated April 20, 2018.

Motion by Ed Avol. Seconded by Gisele Fong. Carried unanimously.

REGULAR ITEM(S)

ITEM 2. LAND USE WORKSHOP SUMMARY (Attachment 2)

Staff provided a recap of the first Harbor Community Off-Port Land Use Study Community Workshop that HCBF hosted on Saturday, April 21st, 2018. Staff shared key takeaways from the workshop and community feedback. Staff shared update on the status of the presentation recording. Board members who attended the workshop shared their perspective and discussed future opportunities.

ITEM 3. REVIEW AND APPROVAL OF FINANCIALS FROM Q1 of 2018 (Attachment 3)

Meghan Reese provided an overview of the financial reports, through March 31, 2018. HCBF's Treasurer provided his assessment of the Q1 financials.

Board voted to approve the unaudited financial reports through March 31, 2018.

Motion by David Thornburg. Seconded by Cristin Mondy. Carried unanimously.

ITEM 4. HCBF ANNUAL MEETING – BOARD OF DIRECTORS ELECTION (Attachment 4)

Executive Director and the Board discussed the Board of Directors Election process. The Board reviewed and discussed Richard Havenick's credentials and body of work. James Allen of RLN provided comment on the need to have neighborhood council representation on the HCBF Board. Board also discussed the resignation of David Thornburg from his position. However, David Thornburg will continue on in his position until the Ad-Hoc committee brings a nominee for Director Seat A to the Board for a vote. Therefore, Board agreed to defer action on Director Seat A until such time as the prerequisites for Board action are met.

Board voted to approve the selection of Richard Havenick for Director Seat E.

Motion by Ed Avol. Seconded by Angelo Logan. Carried unanimously.

Board voted to renew term for Ed Avol, Director Seat G.

Motion by David Thornburg. Seconded by Gisele Fong. Carried unanimously.

ITEM 5. HCBF ANNUAL MEETING - OFFICER ELECTION

The Board discussed the reappointment of Officer positions (Chair, Vice Chair, Secretary, and CFO) for a one-year term.

Board voted to:

- 1. Board shall consider and vote on the nomination and election of Gisele Fong as Officer (Chair) for a one-year term concluding on or about May 31, 2019;**
- 2. Board shall consider and vote on the nomination and election of Ed Avol as Officer (Vice Chair) for a one-year term concluding on or about May 31, 2019;**
- 3. Board shall consider and vote on the nomination and election of Cristin Mondy as Officer (Secretary) for a one-year term concluding on or about May 31, 2019;**
- 4. Board shall consider and vote on the nomination and election of Jayme Wilson as Officer (Chief Financial Officer/Treasurer) for a one-year term concluding on or about May 31, 2019;**

Motion by Angelo Logan. Seconded by David Thornburg. Carried unanimously.

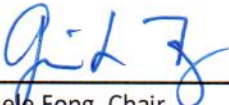
ITEM 6. FAREWELL TO DAVID SLOANE AND DAVID THORNBURG

David Sloane and David Thornburg addressed the rest of the Board, HCBF Staff and other attendees. Representative from Council District 15 was in attendance to provide certificates of appreciation.


ITEM 7. MEETING ADJOURNMENT

Meeting was adjourned at 12:04 P.M.

I have reviewed the above minutes for accuracy and approve them:



Gisele Fong, Chair



Date