



**MINUTES OF THE
HCBF BOARD OF DIRECTORS MEETING**
Friday, July 20, 2018, 10:00 A.M.
Wilmington Municipal Building
544 N. Avalon Blvd.
Wilmington, CA 90744

BOARD MEMBERS:

Gisele Fong, Chair; Jayme Wilson, CFO/Treasurer; Cristin Mondy, Secretary; Angelo Logan, Director; and Richard Havenick, Director

ABSENT: Ed Avol

HCBF: Meghan Reese, Acting Executive Director; Tamanna Rahman, Program Assistant

LEGAL COUNSEL: Michael Jenkins; Best Best & Krieger.

Meeting was called to order at 10:02 A.M.

AGENDA

ITEM A. PUBLIC COMMENT ON NON-AGENDA ITEMS

1. Nancy Dinella, Director of Community Engagement from IQAir Foundation, introduced herself to the Board as the new primary contact for HCBF Community Benefit grants awarded to IQAir Foundation.

ITEM B. STAFF REMARKS

1. The Draft Communications Plan, prepared by Long Beach Forward, will be presented to the HCBF Board at the August meeting.
2. Meghan Reese provided an updated on the Port of LA/CARB grant opportunity request that HCBF had to decline due to the short turnaround. Board decided to have a future agenda item to have a mindful discussion on the types of projects HCBF will engage in, the role of HCBF in that partnership, and how to engage.
3. AQMF RFP will be ready to review by the August board meeting.

ITEM C. BOARD MEMBER REMARKS

None

ITEM D: GUEST PRESENTATIONS

None

CONSENT ITEM(S)

ITEM 1. REVIEW AND APPROVAL OF HCBF BOARD MEETING MINUTES DATED JULY 20, 2018 (Attachment 1).

Board voted to approve the minutes of the HCBF Board meeting dated July 20, 2018

Motion by Jayme Wilson. Seconded by Richard Havenick. Carried unanimously.

REGULAR ITEM(S)

ITEM 2. SAN PEDRO AND WILMINGTON NOISE STUDY DISCUSSION

On June 15th, 2018 the Board of Directors was presented with findings from the San Pedro Noise study. The board discussed whether additional information or clarification is needed on the San Pedro Noise Study. Board decided to table the review until further notice from the Board and until feedback is received from other experts in the field.

ITEM 3. UPDATE ON HCBF BOARD DIRECTOR SEARCH

At the May 18th Annual Board meeting, Board agreed to defer action on Director Seat A until such a time as the prerequisites for the Board action are met, that is, Ad hoc committee to bring a nominee for Director Seat A to the Board for a vote. Board members discussed factors involved in the selection criteria such as someone representing Wilmington, having a broader reach, having a background in public health, off-port impacts, communication, development, and or other areas, and fill any expertise gaps currently in the Board. Board discussed priorities and the need to figure out the ED situation before appointing someone to Director Seat A. However, Board will move concurrently to keep searching for the new Board member.

ITEM 4. DISCUSSION ON POTENTIAL MEETING DATE CHANGE

Board Vice President, Ed Avol, has expressed a scheduling conflict on the third Friday of each month that conflicts with the current meeting schedule. Board discussed adjusting the current board meeting dates to accommodate board member schedules without any conflict with current resolutions. Public will be notified of the date change.

Board voted to change the meetings to the 4th Fridays of the month.

Motion by Jayme Wilson. Seconded by Cristin Mondy. Carried unanimously.

ITEM 5. CLOSED SESSION

Gov't Code Section 54957
Employee Appointment
Title: Executive Director Search

Board convened Closed Session.
No reportable action was taken in closed session.

ITEM 6. MEETING ADJOURNMENT

Meeting adjourned at 12:06 PM

I have reviewed the above minutes for accuracy and approve them:

Gisele Fong

Gisele Fong, Chair

8/24/18

Date