



**MINUTES OF THE
HCBF BOARD OF DIRECTORS MEETING**
Friday, September 27th, 2019, 10:00 A.M.
San Pedro Regional Library, Community Room
931 S. Gaffey Street
San Pedro, CA 90731

BOARD MEMBERS:

PRESENT: Gisele Fong, Chair; Ed Avol, Vice Chair; Cristin Mondy, Secretary; Angelo Logan, Director; Richard Havenick, Director; and Gabriela Medina, Director
ABSENT: Jayme Wilson, CFO/Treasurer

HCBF STAFF: Meghan Reese, Executive Director (Absent); Tamanna Rahman, Program Director
LEGAL COUNSEL: Michael Jenkins; Best Best & Krieger.

Meeting was called to order at 10:07 A.M.

ITEM A. PUBLIC COMMENT ON NON-AGENDA ITEMS

1. Allan Collman from Marine Mammal Care Center provided announcement for the 2019 MMC Annual Gala which will be held on Oct 19th, 10,000 days of sea lion hospital history.
2. Frenchie Marmo – S.S. Lane Victory, Christmas parade on December 7th.
3. Nancy Dinella from IQAir Foundation provided an overview of foundation and work to bring clean air technology to schools and communities and also improving ADA.

ITEM B. STAFF REMARKS

1. Currently in the process of drafting the contracts for Effenco and BYD. Meghan Reese is working with Kat Janowicz (AQMF Technical Consultant) and Mike Jenkins (Legal Counsel) to finalize draft. Projects will be presented at an upcoming BOHC meeting.
2. Staff coordinated first Collective Impact ad hoc committee meeting. There will be a presentation to the full board at the next meeting.
3. Staff is coordinating with San Pedro noise study consultants and ad hoc committee to finalize schedule for nighttime noise measurements. Monitoring will take place over an weekend in October.

ITEM C. BOARD MEMBER REMARKS

1. Port Clean Air Action Plan discussions next Thursday.

ITEM D: GUEST PRESENTATIONS

Janet Gunter and Peter Rosenwald presented the Rancho LPG issue to the Board. Due to limited time remaining for questions from the Board, staff will follow-up with board members to gather questions to be addressed at a later conversation.

CONSENT ITEM(S)

ITEM 1. REVIEW AND APPROVAL OF HCBF BOARD MEETING MINUTES DATED JULY 26, 2019 (Attachment 1).

Board voted to approve the minutes for July 26th, 2019.

Motion by Richard Havenick. Seconded by Ed Avol. Carried unanimously.

ITEM 2. DRAFT 990 FORM

Following a brief recap of the item, Board voted to approve the Draft IRS 990 form and tax filing for FY 2018. Motion by Ed Avol. Seconded by Richard Havenick. Carried unanimously.

ITEM 3. FINANCIAL REPORTS THROUGH AUGUST 2019

Board voted to receive and file the unaudited financial reports through August 31st, 2019.

Motion by Cristin Mondy. Seconded by Richard Havenick. Carried unanimously.

REGULAR ITEM(S)

ITEM 4. COMMUNITY BENEFIT GRANT PROGRAM DISCUSSION

Staff presented the proposed update to how HCBF accepts and reviews applications for the Community Benefit grant program and the proposed presentation model. Following the initial presentation, Staff collected public comments in an open forum and answered questions. Board members also provided comments and suggestions related to the proposed updates. Staff will compile comments received at the meeting and via the follow-up survey. Comments and suggestions will be taken into consideration as HCBF updates the CB grant process.

Board members established an ad hoc committee (Gisele Fong, Ed Avol, and Gabriela Medina) that will work with staff to update the discussed Community Benefit Grant program process. The staff and ad hoc committee will present the updated process at a subsequent meeting.

Board voted to convene the ad hoc committee which will be limited to updating the initial application acceptance and review process. Motion by Angelo Logan. Seconded by Richard Havenick. Carried unanimously.

ITEM 5. DISCUSSION ON MEETING DATES FOR NOVEMBER AND DECEMBER 2019

Board members discussed attendance for the remaining meetings in 2019. Due to potential of not meeting quorum, Staff will follow-up with board meetings after the meeting to reschedule the October board meeting.

ITEM 7. MEETING ADJOURNMENT

Meeting adjourned at 11:58 am.

I have reviewed the above minutes for accuracy and approve them:

Gisele Fong, Chair

Date