



**MINUTES OF THE
HCBF BOARD OF DIRECTORS MEETING**

Friday, April 26, 2019, 10:00 A.M.

San Pedro Regional Library

931 S. Gaffey Street

San Pedro, CA 90731

BOARD MEMBERS:

PRESENT: Gisele Fong, Chair; Ed Avol, Vice Chair; Jayme Wilson, CFO/Treasurer; and Richard Havenick, Director

ABSENT: Cristin Mondy, Secretary; Angelo Logan, Director;

HCBF STAFF: Meghan Reese, Executive Director; Tamanna Rahman, Program Assistant

LEGAL COUNSEL: Michael Jenkins, Best Best & Krieger.

Meeting was called to order at 10:04 a.m.

AGENDA

ITEM A. PUBLIC COMMENT ON NON-AGENDA ITEMS

- Peter Rosenwald provided comment on the issue of reporting environmental hazards and discussed community concern over the Rancho LPG Holdings on N. Gaffey street.

ITEM B. STAFF REMARKS

- Meghan Reese shared that HCBF will be engaging with RMG, LLC for accounting and other financial consulting services.
- Meghan Reese provided an update on the APA panel presentation of the Off-port land use study. HCBF staff had an informational call with Julie Stein of NYCEDC related to HCBF's history and grantmaking process.
- Tamanna Rahman provided an update on the AQMF application evaluation process. External review panel comments have been compiled and shared with the ad hoc committee. HCBF Staff, ad hoc committee, and technical consultant are currently in the process of reviewing applications. Staff anticipates presenting recommendations to the Board by the anticipated timeline.
- Tamanna Rahman will no longer be attending the Collective Impact Convening in Chicago in May, but Meghan Reese will still be participating.

ITEM C. BOARD MEMBER REMARKS

- Board provided an updated on the recruitment process to fill Director Seat A. Gabriela Medina is in the process of being interviewed by the ad hoc committee.

ITEM D: GUEST PRESENTATIONS

- Guest presentation for Item 2.

CONSENT ITEM(S)

ITEM 1. REVIEW AND APPROVAL OF HCBF BOARD MEETING MINUTES DATED March 22, 2019 (Attachment 1).

Board voted to approve the HCBF Board meeting minutes dated March 22, 2019.

Motion by Richard Havenick. Seconded by Ed Avol. Jayme Wilson abstained. Carried unanimously.

REGULAR ITEM(S)

ITEM 2. ARMANINO PRESENTATION - REVIEW AND APPROVAL OF AUDIT FOR 2018 (Attachment 2)

Mr. Jaysen Dyal from Armanino presented the outcomes of HCBF annual audit, reviewed HCBF's financial with the Board, and provided recommendations for future audits. Board discussed and asked questions related to audit documents. Meghan Reese is already working internally with accounting to implement the recommendations ahead of the next annual audit. Board voted to approve the annual audit.

Motion by Jayme Wilson. Seconded by Richard Havenick. Carried unanimously.

ITEM 3. FINANCIAL COMPARISONS FROM Q1 OF 2019 (Attachment 3)

Meghan Reese presented HCBF's financial comparisons through March 31st, 2019. Board reviewed and discussed 2019 Operating Budget and Actuals. Following questions and discussions, Board voted to approve the financial reports through March 31, 2019.

Motion by Jayme Wilson. Seconded by Richard Havenick. Carried unanimously.

ITEM 4. MISSION STATEMENT

Following a recap of the mission statement discussions to date, HCBF Board Chair Gisele Fong took public comments. Peter Rosenwald provided comment requesting that health should be included and for HCBF to address the issue of Rancho LPG Holdings. Board discussed the potential mission statement and the vision statement. Board requested HCBF Staff to draft a vision statement based on today's discussion by the May meeting for review. Board members decided to not vote on this item without full Board presence.

ITEM 5. COLLECTIVE IMPACT PROJECT DISCUSSION, CONTINUED (Attachment 4)

Staff provided an overview of the responses received through the Community Survey and also the Board Member Questionnaire to help inform the discussion on identifying a potential area of focus for this project. Board received two public comments related to this agenda item. First, Valerie Contreras shared concerns about the impacts of truck traffic and container storage yards on the community of Wilmington, such as noise pollution, air pollution, safety, exposure to hazards, and concerns about impacts on children. Ms. Contreras also shared concern about port expansion. Donna Effington also shared concerns about trucks in the community and discussed policy options. Requested HCBF to help convene key stakeholders to start having discussions to address this issue. Board continued discussions based on feedback from the public comments and highlighted the need to develop a goals statement. Board requested that this item be added to the May agenda.

ITEM 6. SAN PEDRO NOISE STUDY (Attachment 5)

Staff provided update on the response letter from the Jones Payne Group and comments from the external reviewer. Board discussed next steps, and Legal Counsel advised to schedule meeting with the Jones Payne Group. Board voted to create an ad hoc committee to work with HCBF Staff and Legal Counsel to prepare for meeting with the consultants and report back to the Board at the next meeting.

Motion by Jayme Wilson. Seconded by Ed Avol. Carried unanimously.

ITEM 7. ANNUAL MEETING, CONTINUED

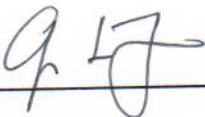
Following discussion on the scheduling of the Annual Meeting, Board voted to reschedule the Annual Meeting to July 26th, 2019.

Motion by Jayme Wilson. Seconded by Ed Avol. Carried unanimously.

ITEM 8. MEETING ADJOURNMENT

Meeting was adjourned at 12:16 PM

I have reviewed the above minutes for accuracy and approve them:

Gisele Fong, Chair

Date