



**MINUTES OF THE
HCBF BOARD OF DIRECTORS MEETING**
Friday, January 25th, 2019, 10:00 A.M.
Wilmington Municipal Building
544 N. Avalon Blvd.
Wilmington, CA 90744

BOARD MEMBERS:

PRESENT: Gisele Fong, Chair; Ed Avol, Vice Chair; Jayme Wilson, CFO/Treasurer; Cristin Mondy, Secretary; and Angelo Logan, Director

HCBF: Tamanna Rahman, Program Assistant

LEGAL COUNSEL: Michael Jenkins; Best Best & Krieger.

ABSENT: Richard Havenick and Meghan Reese

Meeting was called to order at 10:03 A.M.

ITEM A. PUBLIC COMMENT ON NON-AGENDA ITEMS

1. Sandra Espadas of National Community Renaissance provided introductions.
2. Allan Colman of Marine Mammal Care Center introduced himself and would like to learn more about HCBF

ITEM B. STAFF REMARKS

1. Tamanna Rahman notified the Board that reviewer comments were received for the San Pedro Noise Study. Will conduct follow-up with reviewer and will have full discussion at next board meeting. Gisele Fong, Ed Avol, Jayme Wilson volunteered to join the follow-up call with the reviewer.
2. Tamanna Rahman provided an update on Gisele Fong's "Meet the Board" feature on the HCBF Blog. Other Board members will be featured in the coming months.
3. Tamanna Rahman discussed having a Meet & Greet later in 2019. Board recommended the need to consider accessibility (time/location) and conducting outreach in the community.

ITEM C. BOARD MEMBER REMARKS

1. Blue line will be closed for 8 months, but according to Metro, there will be more bus routes/access available.
2. Angelo Logan highlighted the need to interact with other foundations as we consider the collective impact approach. Suggested looking at environmental grantmakers association, Southern California Grantmakers, and other association of funders.
3. Gisele Fong highlighted the need to get on panels at convenings to get more exposure. Shared that Beth Altshuler has submitted a proposal for the APA conference that got accepted. This will provide more exposure for the HCBF Land Use study and HCBF. All board members were requested to be aware of these types of opportunities.

ITEM D: GUEST PRESENTATIONS

None

CONSENT ITEM(S)

ITEM 1. REVIEW AND APPROVAL OF HCBF BOARD MEETING MINUTES DATED NOVEMBER 30TH, 2018

Board voted to approve the minutes of the HCBF Board meeting dated November 30, 2018.

Motion by Jayme Wilson. Seconded by Ed Avol. Carried unanimously.

REGULAR ITEM(S)

ITEM 2. COLLECTIVE IMPACT PROJECT DISCUSSION

Tamanna Rahman provided a recap of HCBF's decision to establish a collective impact project strategy and provided a brief background on the collective impact framework. Staff is scheduled to meet with Zoot Velasco before the February Board meeting to discuss the strategy to implement and identify next steps. Staff requested Board to identify some potential areas of focus for this project. Board discussed the potential for HCBF to be the backbone agency and the need to identify a common agenda and rally partners around that agenda. Board discussed the need to have a community health focus that considers upstream determinants while focusing on the needs of Port-impacted communities. Approach should consider the potential community, economic and environmental benefits that can be addressed with the project that HCBF decides on. Board also discussed HCBF's mission and its limitations but highlighted the commitment to the Appellants and the communities impacted by port activities. Board requested those parameters be shared with Zoot so he can help identify who HCBF can connect with. Gisele Fong, Cristin Mondy, and Angelo Logan volunteered to be members of the ad hoc committee. Board voted to approve the Collective Impact Project ad hoc committee.

Motion by Jayme Wilson. Seconded by Ed Avol. Carried unanimously.

ITEM 3. APPROVAL OF 2018 AQMF ALLOCATION OF EXPENSES

Gisele Fong provided an overview of the AQMF expenses and reminded the Board that Meghan Reese had provided presentation of this issue at the November 2018 board meeting. Board voted to approve the internal transfer of funds from AQMF Admin Account to HCBF Operations for administrative expenses.

Motion by Jayme Wilson. Seconded by Ed Avol. Carried unanimously.

ITEM 4. APPROVAL OF 2019 HCBF OPERATING BUDGET

Gisele Fong presented an overview of the 2019 HCBF Operating Budget and had a Board discussion. It was pointed out that revisions were made to the marketing budget, as recommended after the presentation of the draft budget at the November 2018 Board meeting. Board voted to approve the 2019 HCBF Operating Budget and directed Staff to submit the detailed budget report to the BOHC, with a request to authorize POLA to execute a joint letter with HCBF to approve the distribution of funds by JP Morgan Private Bank, in the amount of \$99,601.84, from the Port Community Mitigation Trust Fund to Harbor Community Benefit Foundation.

Motion by Jayme Wilson. Seconded by Angelo Logan. Carried unanimously.

ITEM 5. APPROVAL OF 2019 AQMF BUDGET

Gisele Fong presented an overview of 2019 AQMF Budget and Board discussed. Board voted to approve the Annual AQMF Budget, authorizing submission of the detailed budget report to the BOHC

Motion by Angelo Logan. Seconded by Jayme Wilson. Carried unanimously.

ITEM 6. AIR QUALITY MITIGATION FUND RFP REVIEW PANEL DISCUSSION

Tamanna Rahman provided an updated on the current status of convening the AQMF review panel and presented the list of confirmed participants. Board highlighted the need to finalize the list, recognizing that not every identified individual will be able to join. Gisele Fong and Ed Avol will be following up with key contacts on the review panel list. Board voted to approve the current list of confirmed review panel members.

Motion by Ed Avol. Seconded by Crisin Mondy. Carried unanimously.

ITEM 7. MEETING ADJOURNMENT

Mike Jenkins briefly updated the Board on Meghan Reese's employment status and the need to work with a Colorado lawyer for the employment paperwork. Board requested a short memo on employing out-of-state employees. A brief report will be provided to the Board after this process is completed.

Meeting adjourned at 11:33 A.M.

I have reviewed the above minutes for accuracy and approve them:

C. Mondy
Cristin Mondy, Secretary

2/22/19
Date