



**HARBOR COMMUNITY
BENEFIT FOUNDATION**

**MINUTES OF THE
HCBF BOARD OF DIRECTORS MEETING**

Friday, March 22, 2019, 10:00 A.M.

Wilmington Municipal Building

544 N. Avalon Blvd.

Wilmington, CA 90744

BOARD MEMBERS:

PRESENT: Gisele Fong, Ed Avol, Angelo Logan, and Richard Havenick

ABSENT: Jayme Wilson and Cristin Mondy

HCBF: Meghan Reese, Executive Director; Tamanna Rahman, Program Assistant

LEGAL COUNSEL: Michael Jenkins; Best Best & Krieger.

Meeting was called to order at 10:07 A.M.

ITEM A. PUBLIC COMMENT ON NON-AGENDA ITEMS

None

ITEM B. STAFF REMARKS

- Board members were reminded to complete the annual Form 700 by April 2nd.
- AQMF and HCBF annual budgets have been approved.
- Audit is currently in process and will have presentation from Armanino at the April Board Meeting.
- Collective impact project survey has been released to get community feedback. Responses are due by April 5th. Responses will be compiled and shared with the Board prior to the April Board meeting.

ITEM C. BOARD MEMBER REMARKS

- Board discussed compliance of rules for at-berth and at-anchor ships and the potential to reduce emissions.
- Discussed articles on port workers and the issue of driverless vehicles. Need to highlight that ZE vehicles should not equate to automation/driverless since jobs should be integrated and need to consider the local labor force.
- Indirect Source Rule process is underway; MOU vs. rulemaking approach.
- Board member shared updated on upcoming environmental grantmakers events as key opportunities to engage and build relationships/partnerships.

ITEM D: GUEST PRESENTATIONS

- None

CONSENT ITEM(S)

ITEM 1. REVIEW AND APPROVAL OF HCBF BOARD MEETING MINUTES DATED FEBRUARY 22, 2019

- Board voted to approve the minutes of the HCBF Board meeting dated February 22, 2019.
- Motion by Richard Havenick. Seconded by Ed Avol. Carried unanimously.

REGULAR ITEM(S)

ITEM 3. SAN PEDRO NOISE STUDY

- Board Chair decided to switch the order of Item 2 and 3.
- Staff and Board discussed the letter provided by the Jones Payne Group in response to HCBF's review comments. Staff shared the letter with the external reviewer for feedback and is awaiting response. Legal counsel recommended that after receiving feedback from external reviewer, Staff may schedule call with the consultants, external reviewer, and interested board members to discuss next steps. Update will be provided at the April board meeting.

ITEM 2. COLLECTIVE IMPACT PROJECT (CIP) DISCUSSION, CONTINUED

- Staff provided a summary of the discussion, to date, related to the collective impact project, the HCBF mission and the goal of serving the communities of Wilmington and San Pedro, and the community benefit grants. Board discussed HCBF's mission and how it can support future activities to continue mitigating impacts on port-serving communities. Board decided to table further discussion until the April Board Meeting. Board also continued discussion on the collective impact project, which will be one component of HCBF's strategy to mitigate port-related impacts in the communities of Wilmington and San Pedro. The other components include the AQMF program and the Community Benefit program. Board decided to continue discussion at the April Board meeting. Prior to the meeting, Staff will share Board member feedback related to the CIP and the responses from the CIP- Community Survey.

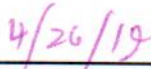
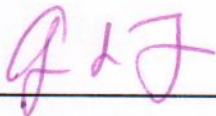
ITEM 4. ANNUAL MEETING

- Board discussed the potential of rescheduling the Annual Meeting from May to July. Since full Board was not present for the discussion, the vote for the change will be tabled until the April Board Meeting.

ITEM 4. MEETING ADJOURNMENT

Meeting adjourned at 12:01 P.M.

I have reviewed the above minutes for accuracy and approve them:



Gisele Fong, Chair

Date