



**MINUTES FOR THE
HCBF BOARD OF DIRECTORS ANNUAL MEETING**
Friday, June 26th, 2020, 10:00 A.M.

No physical location will be accessible for public meeting or public comments pursuant to Executive Order N-29-20 issued by Governor Newsom on March 17, 2020.

Meeting called to order: 10:05am

ROLL CALL FOR BOARD MEMBER:

BOARD MEMBERS:

Present: Gisele Fong, Chair; Ed Avol, Vice Chair; Jayme Wilson, CFO/Treasurer; Angelo Logan, Director; Richard Havenick, Director; and Gabriela Medina, Director

Absent: Cristin Mondy, Secretary

HCBF STAFF: Meghan Reese, Executive Director; Tamanna Rahman, Program Director

LEGAL COUNSEL: Michael Jenkins; Best Best & Krieger.

ITEM A. STAFF REMARKS

- HCBF released \$20,500 in discretionary funds through its COVID-19 Relief Fund to seven local community organizations in Wilmington and San Pedro.
- Staff have been in communication with community organizers around the Port of Wilmington, DE and have been sharing information about HCBF's model to help inform their process.
- HCBF Staff and the Community Benefit Round 7 ad hoc committee are currently reviewing the submitted LOIs. The CBR7 process has been revised – HCBF will not be requiring LOI presentations for this round to be mindful of the capacity of local community organizations. HCBF is extending the date of the LOI review and will be inviting applicants to submit their full applications in response to the RFP.
- The Request for LOIs for AQMF Round 2 has been drafted and will be on a later agenda for full board review. Currently in the process of identifying panel of reviewers for the RFP review.

ITEM B. PUBLIC COMMENT ON NON-AGENDA ITEMS

- Joleen Deatherage from the Pacific Battleship Iowa Museum operated by the Pacific Battleship Center, discussed the youth overnight program. They submitted a LOI for Community Benefit Round 7.
- Rawan Moser from the Pacific Battleship Iowa Museum operated by the Pacific Battleship Center, is the Education Manager who discussed the youth overnight program.
- Michael Sheehy from LA Maritime Institute thanked staff for reviewing the LOI they submitted for CB Round 7 and provided brief overview of programs. Also shared information about LA2050 Grant Challenge and LAMI being selected as a finalist.

ITEM C. BOARD MEMBER REMARKS

- CARB Electric Truck Ruling – ARB is requiring that 100,000 zero-emission trucks be available by 2030 and 300,000 by 2035.

CONSENT ITEM(S)

ITEM 1. REVIEW AND APPROVAL OF HCBF BOARD MEETING MINUTES DATED MAY 22nd, 2020 (Attachment 1).

Board voted to approve the HCBF Board Meeting minutes dated May 22nd, 2020. No revisions.
Motion by Richard Havenick. Seconded by Ed Avol. Carried unanimously.

REGULAR ITEM(S)

ITEM 2. HCBF ANNUAL MEETING – OFFICER ELECTIONS

Officers will continue with their current appointments, that is Gisele Fong as Board Chair, Ed Avol as Vice Chair, Jayme Wilson as CFO, and Cristin Mondy as Secretary. Reappointment will be for one-year term ending at the time of the Annual meeting in 2021.

Motion by Ed Avol. Seconded by Richard Havenick. Carried unanimously.

ITEM 3. HCBF ANNUAL MEETING – BOARD OF DIRECTOR ELECTIONS

Board voted to renew terms for Ed Avol (Director Seat G), who concluded his second term, and Richard Havenick (Director Seat E), who concluded his first term as Director. For the Annual meeting in 2021, if Directors are also office holders, hold vote for Renewals/Elections before Officer Elections.

Motion by Jayme Wilson. Seconded by Gaby Medina. Carried unanimously.

ITEM 4. MINI GRANT ROUND DISCUSSION

Staff presented potential strategy for revising the CIP process and integrating it within the mini grant round process. Staff presented priority areas for funding in a health-focused mini round and shared an initial list of partners to better respond to emerging community needs in Wilmington and San Pedro. Board discussed the need to still focus on the CIP. Staff and Board discussed how this mini grant round will be the research and information-gathering phase of a larger CIP process.

An ad hoc committee was convened with Ed Avol, Richard Havenick, and Gaby Medina. Committee will work with staff to finalize the categories for funding, develop scope of work, program timeline and draft the RFP. Board voted on creating the ad hoc committee.

Motion by Richard Havenick. Seconded by Ed Avol. Carried unanimously.

ITEM 5. JULY AND AUGUST BOARD OF DIRECTORS MEETING DATES

Due to quorum and programing activities, the July Board meeting will be rescheduled to July 31st, 2020.

ITEM 6. MEETING ADJOURNMENT

Meeting adjourned at 11:43 am

I have reviewed the above minutes for accuracy and approve them:

Cristin Mondy
Cristin Mondy (Aug 4, 2020 15:12 PDT)

Cristin Mondy, Secretary

Aug 4, 2020

Date