



**HCBF BOARD OF DIRECTORS MEETING**  
Friday, September 25th, 2020, 10:00 A.M.

The HCBF Board of Directors will participate in the meeting by teleconference.

**No physical location will be accessible for public meeting or public comments pursuant to Executive Order N-29-20 issued by Governor Newsom on March 17, 2020.**

**HOW TO JOIN MEETING:**

- Register for the meeting at: [https://us02web.zoom.us/webinar/register/WN\\_CcL7f91RTI-wtQ9TK27hvQ](https://us02web.zoom.us/webinar/register/WN_CcL7f91RTI-wtQ9TK27hvQ)
- After registering, you will receive a confirmation email containing information about joining the meeting.

**HOW TO PROVIDE PUBLIC COMMENT:**

- Members of the public are invited to participate in the meeting during public comment or on a specific agenda item.
- **By Email:**
  - If members of the public would like to submit a written comment, please send email to [tamanna@hcbf.org](mailto:tamanna@hcbf.org). In the "Subject" line of the email, please indicate whether you are submitting a general public comment or if commenting on a specific Agenda item. Please state the specific Agenda Item #. Include your **First & Last Name** and **organization/interest**.
  - We strongly encourage that emailed public comments be submitted by 9 a.m. on the day of the meeting. Once we receive your email, you will get a confirmation response.
  - Submitted written comments or materials will be forwarded to the Board members and Legal Counsel as they are received and will become part of the official record of the meeting.
- **If you would like to submit a public comment during the meeting:**
  - In the chat box, **send a message to the host (Tamanna Rahman)**, indicating that you would like to provide a public comment. Please let us know if you are submitting a **general public comment** or if you wish to provide comment on a specific Agenda item (state the **specific Agenda Item #**). Include your **First & Last Name, organization/interest, and email/phone** in case follow-up is needed.
  - Requests for public comments must be submitted prior to the public comment portion of the agenda (Item A). Comments on specific agenda items must be submitted prior to the discussion starting on that agenda item.
  - HCBF Staff will announce the name of the commenter when it is their turn to speak. Please note that each speaker will be given the usual 3 minutes to address the Board in their comment.
- More information on this process and further guidance, please visit <https://hcbf.org/agenda>. If you have questions, please contact Tamanna Rahman, Program Director, at (310) 997-7116 or [tamanna@hcbf.org](mailto:tamanna@hcbf.org).

**BOARD MEMBERS:** Gisele Fong, Chair; Ed Avol, Vice Chair; Jayme Wilson, CFO/Treasurer; Cristin Mondy, Secretary; Angelo Logan, Director; Richard Havenick, Director; and Gabriela Medina, Director

**HCBF STAFF:** Meghan Reese, Executive Director; Tamanna Rahman, Program Director

**LEGAL COUNSEL:** Michael Jenkins; Best Best & Krieger.

## **AGENDA**

### **ROLL CALL**

### **ITEM A. STAFF REMARKS**

### **ITEM B. PUBLIC COMMENT ON NON-AGENDA ITEMS**

### **ITEM C. BOARD MEMBER REMARKS**

### **CONSENT ITEM(S)**

**ITEM 1. REVIEW AND APPROVAL OF HCBF BOARD MEETING MINUTES DATED JULY 31<sup>ST</sup>, 2020 (Attachment 1).**  
**Recommendation to the Board: Approval of the HCBF Board meeting minutes dated July 31<sup>st</sup>, 2020.**

### **REGULAR ITEM(S)**

### **ITEM 2. FUNDING RECOMMENDATIONS, COMMUNITY BENEFIT GRANT PROGRAM, ROUND 7 (Attachment 2)**

**SUMMARY:** The Community Benefit Grant Program addresses environmental and community impacts from the Port of Los Angeles and Port-related operations. HCBF's Board of Directors approved the announcement of up to \$250,000 in funding for Round 7 of the competitive grant program, soliciting projects and programs that benefit the communities of Wilmington and/or San Pedro.

Staff received 37 Letters of Interest from 36 organizations, which were reviewed by Staff and an ad hoc committee. Fifteen of the 37 applicants were invited to submit a full application in response to the RFP. Fourteen of the 15 applicants submitted a full application with a total requested amount of \$881,082. After Staff and Ad Hoc committee evaluation, 4 applications have been selected for a total funding recommendation of \$209,169. The applications selected include: Los Angeles Walks for \$75,000; Sharefest Community Development for \$40,000; South Bay Center for Counseling (SBCC) for \$60,000; and Wilmington Community Clinic for \$34,169. The remaining \$40,831 available for Round 7 may be allocated to the Healthy Harbor Communities Initiative Grant Program (HHCI). A copy of the following document is attached for the Board's review and discussion:

1. Staff Memo – Community Benefit Round 7 Funding Recommendations

**Recommendation to the Board:**

- 1. Approve the Staff recommendations to award 4 grants to the qualified organizations to address impacts from the Port of Los Angeles and Port-related operations, as detailed in the Staff Memo;**
- 2. Authorize the Executive Director to:**
  - a) report to the Board of Harbor Commissioners (BOHC), requesting final approval of Round 7 of the Community Benefit Grant Program,**
  - b) execute a letter to the BOHC to approve the distribution of funds (\$209,169) in one lump sum transfer from the Port Community Mitigation Trust Fund to HCBF, and,**
  - c) fully execute and administer the Grant Agreements between HCBF and the approved grantees from Round 7 of the Community Benefit Grant Program.**

### **ITEM 3. MEETING ADJOURNMENT**

#### **NEXT MEETING:**

10:00 AM., Friday, October 23<sup>rd</sup>, 2020