



**MINUTES OF THE
HCBF BOARD OF DIRECTORS ANNUAL MEETING**

Friday, June 25th, 2021, 10:00 A.M.

The HCBF Board of Directors will participate in the meeting by teleconference.

No physical location will be accessible for public meeting or public comments pursuant to Executive Order N-29-20 issued by Governor Newsom on March 17, 2020.

MEETING CALLED TO ORDER: 10:03 AM

BOARD ROLL CALL

Present: Gisele Fong, Chair; Ed Avol, Vice Chair; Jayme Wilson, CFO/Treasurer; Richard Havenick, Director; Angelo Logan, Director; and Gabriela Medina, Director

Absent: Cristin Mondy, Secretary

ITEM A. PUBLIC COMMENT ON NON-AGENDA ITEMS

- No public comments

ITEM B. STAFF REMARKS

- Meghan Reese announced the approval of Form 990 and that the HCBF financials will not be presented at today's Annual meeting since an update was provided at the prior meeting (in May).
- Tamanna Rahman shared updates on the release of the HHCI Round 2 RFP with proposals due on August 6th. An informational webinar is scheduled. Community Benefit Round 7 grantees will be providing 6-month reports by July 30th and Staff will be coordinating to schedule project update presentations to the board. LA Walks will be panelist on the America Walks webinar and will share information about the Wilmington Promotora project jointly funded by HCBF and First 5 LA Best Start Wilmington. HCBF is in the process of hiring a Communications and Program Assistant and Board are requested to share the job posting. Lastly, the release of the new HCBF website has been delayed due to technical issues, but Staff will provide update at upcoming meeting.

ITEM C. BOARD MEMBER REMARKS

- Richard Havenick suggested Board discuss socially responsible investing at a future meeting.
- Angelo Logan shared that the Port of LA released the [2021 Revised Draft EIR for the Southern California International Gateway \(SCIG\) project](#) and is available for public comment. Also provided a background on the SCIG project, the history with the community, and the context for the revised draft EIR. Public comment period has been extended to August 25th, 2021.
- Jayme Wilson shared updates related to his engagement with partner agency and potential collaborative effort for HCBF's Air Quality Mitigation Fund program. Discussions are still in progress and further updates will be provided in the future.

CONSENT ITEM(S)

ITEM 1: REVIEW & APPROVAL OF HCBF BOARD MEETING MINUTES DATED MAY 28, 2021 (ATTACHMENT 1)

Board voted to the HCBF Board Meeting Minutes dated May 28th, 2021.
Motion by Ed Avol. Seconded by Jayme Wilson. Following roll call vote, motion carried.

REGULAR ITEM(S)

ITEM 2. DISCUSSION FOR RESOURCE GENERATION

Staff provided a recap of the fund generation discussion and introduced Amber Sheikh, a consultant who supports philanthropic organizations around fund development. Amber Sheikh provided an overview of the workshop scheduled for an upcoming meeting and discussed the scope of work. A pre-workshop survey will be shared with the board to complete before the meeting. Board discussion highlighted the need for a clearly defined strategy that aligns with HCBF's values and priorities and provides a timeline. Consultants will be coordinating with Staff in preparation for the workshop. Board members are requested to provide additional questions or discussion topics to Staff to share with consultants.

ITEM 3. HCBF ANNUAL MEETING (PART I) BOARD OF DIRECTOR ELECTIONS (ATTACHMENT 2)

Meghan Reese provided a recap of the board terms and bylaws amendment resolution to extend board member terms from three to four, which was approved by the HCBF Board in May. Resolution is currently under review with BOHC. Staff introduced Charlene Contreras from Los Angeles County Department of Public Health, the vetted candidate for Director Seat F. Angelo Logan requested that his term renewal be tabled until the next meeting. Board voted to approve the recommendations to renew terms for Jayme Wilson and Gabriela Medina, with the amendment to exclude Angelo Logan's term renewal. Board also voted to approve the selection of Charlene Contreras for Director Seat F and defer action on the Director Seat A position.

Motion by Richard Havenick. Seconded by Ed Avol. Carried unanimously.

ITEM 4. HCBF ANNUAL MEETING (PART II) OFFICER ELECTIONS

Staff presented the recommended Officer appointments which considers Board interest and succession planning as HCBF moves forward. Board voted to establish officers to reappoint Gisele Fong as Chair in her hold-over capacity until approval of the by-laws amendment by the BOHC, appoint Gabriela Medina as Vice-Chair, appoint Ed Avol as Secretary, and Richard Havenick as CFO/Treasurer.

Motion by Jayme Wilson. Seconded by Ed Avol. Carried unanimously.

ITEM 5. HEALTHY HARBOR COMMUNITY INITIATIVE GRANT PROGRAM – ROUND 2 AD HOC COMMITTEE

Staff reminded Board that HHCI Round 2 applications will be due in August and provided brief overview of the Round 1 review process. Ed Avol resigned from the HHCI Ad hoc committee, but Richard Havenick and Gabriela Medina will remain. Board requested that Staff contact Charlene Contreras to gauge

interest and availability to join ad hoc committee. Board voted to convene ad hoc committee to review HHCI Round 2 applications.

Motion by Ed Avol. Seconded by Richard Havenick. Roll call vote. Carried unanimously.

ITEM 6. CONVENE LAND USE STUDY RECOMMENDATIONS AD HOC COMMITTEE

Staff provided an overview of recent work related to the Off-Port Land Use Study Recommendations and the interest in developing a strategic list of action items based on HCBF's priorities and capacity. Ed Avol, Angelo Logan, and Jayme Wilson volunteered to join ad hoc committee. Board voted to convene the ad hoc committee to strategize around the Off-Port Land Use Study Recommendations.

Motion by Richard Havenick. Seconded by Angelo Logan. Roll call vote. Carried unanimously.

ITEM 7. HCBF BOARD MEETING SCHEDULE DISCUSSION

Board discussed the upcoming Board meeting schedule and potential of combining the July and August meetings. Board decided to cancel the July 23rd meeting and have meeting on August 13th at 10am.

Board also discussed the potential of resuming in-person Board Meetings given that the Governor's Executive Order is set to expire at the end of September for public agencies. HCBF's legal counsel will revisit the issue at a later meeting.

ITEM 8. MEETING ADJOURNMENT

Meeting adjourned at 11:34 AM

I have reviewed the above minutes for accuracy and approve them:

Ed Avol, Secretary

Date