



**HARBOR COMMUNITY  
BENEFIT FOUNDATION**

**MINUTES OF THE  
HCBF BOARD OF DIRECTORS ANNUAL MEETING**

Friday, September 24th, 2021, 10:00 A.M.

The HCBF Board of Directors will participate in the meeting by teleconference.

**No physical location will be accessible for public meeting or public comments pursuant to Executive Order N-29-20 issued by Governor Newsom on March 17, 2020.**

**MEETING CALLED TO ORDER:** 10:04 AM

**BOARD ROLL CALL**

**Present:** Gisele Fong, Chair; Gabriela Medina, Vice Chair; Richard Havenick, CFO/Treasurer; and, Charlene Contreras, Director

**Absent:** Jayme Wilson, Director; Ed Avol, Secretary; Angelo Logan, Director;

**ITEM A. PUBLIC COMMENT ON NON-AGENDA ITEMS**

- No public comments

**ITEM B. STAFF REMARKS**

- The board seat ad hoc committee has identified potential candidates for Angelo Logan's seat. The Board member search process is moving forward. Staff will be scheduling meetings for potential candidates and the Board Search ad hoc committee.
- HCBF Staff and ad hoc committee are currently reviewing proposals in response to the Healthy Harbor Communities Initiative Round 2 RFP. Once follow-up and evaluations are complete, HCBF Staff will bring funding recommendations at the October board meeting.

**ITEM C. BOARD MEMBER REMARKS**

- Richard Havenick discussed the Ports incentivization of natural gas trucks, state and federal regulations and the need to reduce emissions associated with climate change and move towards zero emissions technologies.
- Gabriela Medina suggested potential of HCBF partnering with local university to conduct research and share information aligned with Air Quality Mitigation Program and HCBF's position on the need for zero-emission technology.
- Gabriela Medina also mentioned the current issue of the large backlog of vessels waiting to be unloaded and the burden on local air pollution. Potential topic of inquiry for HCBF student researchers and communications staff.

## **CONSENT ITEM(S)**

### **ITEM 1: REVIEW & APPROVAL OF HCBF BOARD MEETING MINUTES DATED AUGUST 13, 2021 (ATTACHMENT 1)**

No edits to the minutes. Board voted to the HCBF Board Meeting Minutes dated August 13, 2021. Motion by Richard Havenick. Seconded by Charlene Contreras. Following roll call vote, motion carried.

## **REGULAR ITEM(S)**

### **ITEM 2. REVIEW AND APPROVAL OF FINANCIALS FROM Q2 OF 2021 (ATTACHMENT 2)**

Mary Silverstein presented the unaudited financial reports through June 30, 2021. The 2022 annual budget will be presented at the upcoming meeting.

Board voted to approve the audited financial reports through 6/30/21. Motion by Richard Havenick. Seconded by Gabriela Medina. Roll call vote. Carried unanimously.

### **ITEM 3. COMMUNITY BENEFIT ROUND 7 GRANTEE PRESENTATIONS**

Community Benefit Round 7 grantees presented to the Board. Dr. Robinson from Wilmington Community Clinic shared how WCC is improving access to health care and doing asthma screenings and treatment. John Yi, Executive Director of Los Angeles Walks discussed the successes of the promotora model to address transportation and land use issues in Wilmington, the improvements made to pedestrian safety infrastructure, and next steps for project. Octavio Ramirez, the Master Gardener at South Bay Counseling Center, showed current progress of the Heart of the Harbor community farm in Wilmington, providing access to a health promoting community resource.

### **ITEM 4. RESOURCE GENERATION WORKSHOP FOLLOW-UP (ATTACHMENT 3)**

Staff provided recap of planning session with Sheikh/Impact and work done after the session to define HCBF's mission driven activities and services in the areas of grantmaking, research, convening, awareness & education, partnerships around training and development. Board reviewed the list of past activities and provided feedback related to AQMF and HCBF's role as a strategic connector. Staff will update the list of HCBF activities, continue work with Sheikh/Impact and provide updates at the October board meeting.

### **ITEM 5. MEETING ADJOURNMENT**

Meeting adjourned at 12:02 PM

I have reviewed the above minutes for accuracy and approve them:

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Gisele Fong, Chair

Date