



HCBF BOARD OF DIRECTORS ANNUAL MEETING

Friday, January 28, 2022, 10:00 A.M. PST

The HCBF Board of Directors will participate in the meeting by teleconference.

Pursuant to AB 361, the Board of Directors finds that a statewide state of emergency remains in force and State and local officials continue to recommend measures to promote social distancing.

HOW TO JOIN MEETING:

- Register for the meeting at: https://us02web.zoom.us/webinar/register/WN_OvhjTJmFTSmyzHQQhciiDg
- After registering, you will receive a confirmation email containing information about joining the meeting.

BOARD MEMBERS: Gisele Fong, Chair; Gabriela Medina, Vice Chair; Ed Avol, Secretary; Richard Havenick, CFO/Treasurer; Jayme Wilson, Director; Charlene Contreras, Director; and Magali Sanchez-Hall, Director.

HCBF STAFF: Meghan Reese, Executive Director; and Tamanna Rahman, Program Director

LEGAL COUNSEL: Michael Jenkins; Best Best & Krieger.

AGENDA

ROLL CALL

ITEM A. PUBLIC COMMENT ON NON-AGENDA ITEMS

ITEM B. STAFF REMARKS

ITEM C. BOARD MEMBER REMARKS

CONSENT ITEM(S)

ITEM 1. REVIEW & APPROVAL OF HCBF BOARD MEETING MINUTES DATED DECEMBER 10, 2021 (ATTACHMENT 1)

Recommendation to the Board: Approval of the HCBF Board meeting minutes dated December 10, 2021.

REGULAR ITEM(S)

ITEM 2. GRANTEE PRESENTATION

SUMMARY: Healthy Harbor Communities Initiative Round 1 grantees will be providing an update on the current status of their projects to date. Grantees submitted the six-month progress reports in December 2021. Board shall hear presentations made by representatives from American Cancer Society and Buddhist Tzu Chi Medical Center.

ITEM 3. RESOURCE GENERATION UPDATE (ATTACHMENT 2)

SUMMARY: At the December 2021 board meeting, Sheikh/Impact presented a draft case for support to the Board based on information about HCBF's activities and services provided by HCBF Staff. Following a recap from the December board meeting discussion, Staff will provide updates related to work with the convened ad hoc committee and will provide an overview of the updated case for support. Board shall discuss the draft case for support.

1. Staff Memo: Draft Case for Support

ITEM 4. MEETING ADJOURNMENT

NEXT MEETING:

10:00 A.M., Friday, February 25, 2022 (via Zoom Webinar)

PUBLIC BOARD MEETINGS:

Public Input: An opportunity for the public to address the Board on Agenda items or other items germane to the business of the Board will be provided before or during consideration of the item. Members of the public who wish to speak on any item are requested to notify Staff for each item they wish to address. A speaker will be limited to (3) minutes to speak on public interest items. **Please see below for further instruction.**

Agendas: Agendas contain a brief description items to be considered. Where Staff recommendations are made, please note that the Board may exercise its discretion to take action on any action item, up to and including final approval.

Quorum: 4 members of the Board constitute a quorum for the transaction of business. Consent items may be approved without discussion.

Regular Meetings: The Board shall meet regularly, typically on a monthly basis (times and locations To Be Determined). Agenda is subject to revision in accordance with the Brown Act. Agendas will be available during the meeting.

Harbor Community Benefit Foundation does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, and translation services may be provided. If you require special assistance to participate in this meeting, you must submit your request in writing to the above address at least one week prior to the meeting. Members of the public may contact HCBF Staff via email or by calling (310) 997-7116. www.hcbf.org

HOW TO PROVIDE PUBLIC COMMENT:

1. Members of the public are invited to participate in the meeting during public comment or on a specific agenda item.
2. **By Email:**
 - a. If members of the public would like to submit a written comment, please send email to tamanna@hcbf.org. In the "Subject" line of the email, please indicate whether you are submitting a general public comment or if commenting on a specific Agenda item. Please state the specific Agenda Item #. Include your **First & Last Name** and **organization/interest**.
 - b. We strongly encourage that emailed public comments be submitted by 9 a.m. on the day of the meeting. Once we receive your email, you will get a confirmation response.
 - c. Submitted written comments or materials will be forwarded to the Board members and Legal Counsel as they are received and will become part of the official record of the meeting.

3. **If you would like to submit a public comment during the meeting:**
 - a. In the chat box, **send a message to the host (Tamanna Rahman)**, indicating that you would like to provide a public comment. Please let us know if you are submitting a **general public comment** or if you wish to provide comment on a specific Agenda item (state the **specific Agenda Item #**). Include your **First & Last Name, organization/interest**, and **email/phone** in case follow-up is needed.
 - b. Requests for public comments must be submitted prior to the public comment portion of the agenda (Item A). Comments on specific agenda items must be submitted prior to the discussion starting on that agenda item.
 - c. HCBF Staff will announce the name of the commenter when it is their turn to speak. Please note that each speaker will be given the usual 3 minutes to address the Board.
4. More information on this process and further guidance, please visit <https://hcbf.org/agenda>. If you have questions, please contact Tamanna Rahman, Program Director, at (310) 997-7116 or tamanna@hcbf.org.