



**MINUTES OF THE
HCBF BOARD OF DIRECTORS ANNUAL MEETING**

Friday, August 13, 2021, 10:00 A.M.

The HCBF Board of Directors will participate in the meeting by teleconference.

No physical location will be accessible for public meeting or public comments pursuant to Executive Order N-29-20 issued by Governor Newsom on March 17, 2020.

MEETING CALLED TO ORDER: 10:05 AM

BOARD ROLL CALL

Present: Gisele Fong, Chair; Gabriela Medina, Vice Chair; Richard Havenick, CFO/Treasurer; Ed Avol, Secretary; Angelo Logan, Director; and, Charlene Contreras, Director

Absent: Jayme Wilson, Director

ITEM A. PUBLIC COMMENT ON NON-AGENDA ITEMS

- No public comments

ITEM B. STAFF REMARKS

- Q2 financials will presented to the Board at the September meeting.
- Open call for applications for Healthy Harbor Communities Initiative Round 2 closed on August 11th. HCBF received ten applications. Staff will be scheduling an ad hoc committee meeting to review applications. As follow-up to the convening of the ad hoc committee at June board meeting, Staff invited new board member Charlene Contreras to join the committee. HHCI Round 2 ad hoc committee members are Gabriela Medina, Richard Havenick, and Charlene Contreras.
- Community Benefit Round 7 grantees have submitted 6-month progress reports. Staff have completed the review and will be scheduling presentations for an upcoming board meeting.
- HCBF has hired a part-time Communications Assistant, Nilam Patel.

ITEM C. BOARD MEMBER REMARKS

- Gisele Fong shared information about the first funders convening for port cities on July 27th, in which HCBF participated. The next meeting will be scheduled for October.
- Ed Avol and Tamanna Rahman attended the Buddhist Tzu Chi air purifier distribution event in Wilmington on July 24th, 2021. Buddhist Tzu Chi is a Healthy Harbor Communities Initiative Round 1 grantee.
- Richard Havenick shared that the Port of LA and Port of Long Beach are hosting public workshops for the ports' Clean Truck Fund Rate and spending plan. Workshops are scheduled for August 26th and September 1st.

CONSENT ITEM(S)

ITEM 1: REVIEW & APPROVAL OF HCBF BOARD MEETING MINUTES DATED JUNE 25TH, 2021 (ATTACHMENT 1)

Board voted to the HCBF Board Meeting Minutes dated June 25, 2021.
Motion by Richard Havenick. Seconded by Ed Avol. Following roll call vote, motion carried.

REGULAR ITEM(S)

ITEM 2. CONTINUATION OF HCBF BOARD OF DIRECTOR ELECTIONS

Meghan Reese provided a recap of the Board of Director elections from the July meeting. Board discussed and shared support for Gisele Fong renewing for a 4th term and continuing as Board Chair.

Angelo Logan shared that he will be declining an appointment for a third term. Discussion provided clarification that since Angelo Logan is not resigning, but declining a third term, under the Bylaws, he will hold office until a successor is appointed.

Board voted on renewing Gisele Fong (Director Seat A) for a fourth term.
Motion by Ed Avol. Seconded by Richard Havenick. Roll call vote. Carried unanimously.

Board took no action on the renewal of Angelo Logan (Director Seat B) and reinstated the ad hoc committee for the board member search process. Ad hoc committee includes Ed Avol, Angelo Logan, and Richard Havenick.

ITEM 3. RESOURCE GENERATION WORKSHOP

Meghan Reese introduced Amber Sheikh and Kelly Fitzgerald of Sheikh/Impact as facilitators for this workshop. Amber Sheikh facilitated a discussion with Board members and Staff around the need that HCBF serves in the community and shared findings from pre-workshop Board survey. Board and Staff shared that HCBF is the only organization of its kind with the purpose of mitigating the negative impacts of port-related pollution, which is still a problem in the community, while serving as a neutral party between the Port of Los Angeles and the surrounding communities. There was consensus around continuing to serve as a grantmaking entity to continue serving the community and discussed possible funding streams to support HCBF's work. Board and Staff discussed the "value-added" component of HCBF's activities which includes grantmaking, research, and convening. Sheikh/Impact will provide a summary report of key takeaways from discussion and will work with Staff to develop next steps. Angelo Logan left meeting: 11:57 AM. Quorum maintained.

ITEM 4. MEETING ADJOURNMENT

Meeting adjourned at 12:34 PM

I have reviewed the above minutes for accuracy and approve them:

Gisele L Fong
Gisele L Fong (Oct 5, 2021 16:12 PDT)

Gisele Fong, Chair

Oct 5, 2021

Date