



**MINUTES OF THE
HCBF BOARD OF DIRECTORS ANNUAL MEETING**

Friday, June 24, 2022, 10:00 A.M. PST

The HCBF Board of Directors will participate in the meeting by teleconference.

Pursuant to AB 361, the Board of Directors finds that a statewide state of emergency remains in force and State and local officials continue to recommend measures to promote social distancing.

MEETING CALLED TO ORDER: 10:07 AM

BOARD ROLL CALL

Present: Gisele Fong, Chair, Gabriela Medina, Vice Chair; Ed Avol, Secretary; Richard Havenick, CFO/Treasurer; Charlene Contreras, Director; and Magali Sanchez-Hall, Director.

Absent: Jayme Wilson, Director

ITEM A. PUBLIC COMMENT ON NON-AGENDA ITEMS

- No public comments

ITEM B. STAFF REMARKS

- Staff to provide updates during Item 5

ITEM C. BOARD MEMBER REMARKS

- Gabriela Medina shared information about the interim control ordinance to prevent new permits from getting approved until the Wilmington Community Plan Update is adopted by the City. Public comments can be submitted until City Council votes on the Update in Fall 2022.
- Richard Havenick provided updates related to CAAP, ARB's At-berth ship rule, Long Beach joining other C40 cities to meet ZE goals for OGVs, and also announced that neighborhood council group submitted comments related to City of LA receiving funds to be a Hydrogen fuel hub but need for renewable and limited water resource considerations.
- Magali Sanchez-Hall mentioned a unknown liquid leakage in Wilmington. Gabriela Medina requested that such incidents should be reported by calling 3-1-1 but will be following up with LA Sanitation.

CONSENT ITEM(S)

ITEM 1. REVIEW & APPROVAL OF HCBF BOARD MEETING MINUTES DATED APRIL 22, 2022

Revise the date of next meeting from July 22 to June 24th. Board voted to approve the HCBF Board Meeting Minutes dated April 22, 2022 with the correction. Motion by Richard Havenick. Seconded by Ed Avol. Following roll call vote, motion carried.

REGULAR ITEM(S)

ITEM 2. HCBF ANNUAL MEETING BOARD OF DIRECTOR ELECTIONS (ATTACHMENT 2)

Board Chair (Gisele Fong) provided an overview of the board terms and approved amendment to the HCBF bylaws increasing the number of consecutive terms from three to four. As corrected by Legal Counsel, Staff to revise the final board terms. Board voted to approve the recommendation to renew terms for Director Ed Avol and Director Richard Havenick. Motion by Ed Avol. Seconded by Charlene Contreras. Following a roll call vote, motion carried.

ITEM 3. HCBF ANNUAL MEETING OFFICER ELECTIONS

Board Chair (Gisele Fong) presented the recommended officer appointments. Gisele Fong will be stepping down from the HCBF Board of Directors one-year into her fourth term, remaining on the Board until August 2022 and will provide support during the transition. Board voted to appoint Ed Avol as Chair, reappoint Gabriela Medina as Vice-Chair, appoint Charlene Contreras as Secretary, and reappoint Richard Havenick as CFO/Treasurer. Motion by Richard Havenick. Seconded by Magali Sanchez-Hall. Following a roll call vote, motioned carried.

ITEM 4. BOARD SEARCH DISCUSSION

The ad hoc committee for provided an update on the board seat replacement for Director Seat A, currently held by Gisele Fong. Committee have been conducting interviews and will bring back recommendations to the Board in July.

ITEM 5. STAFF UPDATE

Staff provided an update on HCBF grant programs and communications activities. Proposals submitted in response to the AQMF Round 2 RFP are currently being reviewed by the external review panel; also to be reviewed by the ad hoc committee and staff. Anticipate bringing back to the Board with funding recommendations Late Summer/Early Fall. HCBF released an open call for proposals for Round 8 of the Community Benefit Grant Program. Applications are due by July 15th and Staff requested that Board share the RFP with their network. Round 1 grantees for the Healthy Harbor Communities Initiative Grant program will be submitting their final reports by June 30th. Staff will conduct follow-up with grantees and will convene grantees. Contracts have also started for Round 2 of the HHCI program which was developed in collaboration with the TraPac Appellants. Staff will provide update to the Appellants. Staff will be releasing a newsletter to provide updates on HCBF activities. Board also discussed any areas of support needed for HCBF's communication's activities.

ITEM 6. CLOSED SESSION

CONFERENCE WITH LABOR NEGOTIATOR

Government Code Section 54957.6

HCBF Negotiator: Gisele Fong, Chair

Employee: Executive Director

Staff announced that meeting will be going into closed session. Public attendees and Staff left Zoom Webinar meeting. Closed session started at 11:13 AM.

Returned from closed session at 11:41 AM. No reportable action was taken in closed session.

Magali Sanchez-Hall shared information about a Wilmington Case Study, a project led by UCLA. More information will be shared and requested HCBF to participate. Additionally, shared opportunity for workforce development for green jobs. Staff will follow-up regarding these opportunities.

ITEM 7. MEETING ADJOURNMENT

Next meeting scheduled for 10:00 A.M., Friday, July 22, 2022 (via Zoom Webinar)

Meeting adjourned at 11:49 AM.

I have reviewed the above minutes for accuracy and approve them:

Ed Avol
Ed Avol (Aug 8, 2022 15:12 PDT)

Aug 8, 2022

Ed Avol, Secretary

Date