



**MINUTES OF THE
HCBF BOARD OF DIRECTORS MEETING**

Friday, April 22, 2022, 10:00 A.M. PST

The HCBF Board of Directors participated in the meeting by teleconference.

Pursuant to AB 361, the Board of Directors finds that a statewide state of emergency remains in force and State and local officials continue to recommend measures to promote social distancing.

MEETING CALLED TO ORDER: 10:07 AM

BOARD ROLL CALL

Present: Gisele Fong, Chair, Gabriela Medina, Vice Chair; Ed Avol, Secretary; Richard Havenick, CFO/Treasurer; Charlene Contreras, Director; and Magali Sanchez-Hall, Director.

Absent: Jayme Wilson, Director

ITEM A. PUBLIC COMMENT ON NON-AGENDA ITEMS

- Jesse de la Cruz – shared updates on San Pedro community garden and requested that grant language be provided in English and Spanish.
- Kimberly Colbert – garden member discussed need to evaluate watering practices currently in use in gardens.

ITEM B. STAFF REMARKS

- RFP invites for the Air Quality Mitigation Fund Program have been sent to applicants who submitted eligible LOIs. Staff are currently in the process of recruiting reviewers for the full applications. Full applications will be due May 23rd.
- Staff have been in discussion with CD15 regarding the East Wilmington mitigation program. Contract and Scope of Work currently in development between HCBF and CD15. Currently reaching out to community partners and vendors.
- The annual meeting will be in June. If any Directors are up for renewal, Staff will be in contact to confirm board status.
- Board search ad hoc committee was convened at last board meeting and will be meeting on Monday to discuss process and identify potential candidates. Board members can provide recommendations.

ITEM C. BOARD MEMBER REMARKS

- Richard Havenick discussed resolutions around zero-emissions goals and the ports, including international agreements. By the end of this year, plans will be released on how zero emissions shipping will be achieved by 2030.
- Ed Avol shared that the American Lung Association released the 2022 State of the Air Report.
- Charlene Contreras shared that the County Board of Supervisors have made Environmental Justice and Climate Health a priority, which directs all County departments to advance EJ and climate change and puts the Department of Public Health at the lead for developing this strategic plan. Future updates to be provided and where HCBF can be helpful.

- Magali Sanchez discussed upcoming federal funds geared towards reducing transportation emissions. Report to be shared with Board. Also discussed work on separating Wilmington related data from aggregated Harbor community data. Need to make cancer and respiratory health data from AQMD more accessible for the public.

CONSENT ITEM(S)

ITEM 1. REVIEW & APPROVAL OF HCBF BOARD MEETING MINUTES DATED MARCH 25, 2022

No edits to the minutes. Board voted to approve the HCBF Board Meeting Minutes dated March 25th, 2022. Motion by Richard Havenick. Seconded by Ed Avol. Following roll call vote, motion carried.

REGULAR ITEM(S)

ITEM 2. COMMUNITY BENEFIT GRANT PROGRAM ROUND 8 (ATTACHMENT 2)

SUMMARY: Staff presented the draft Request for Proposals for Round 8 of the Community Benefit Grant Program, for which up to a total of \$250,000 in PCTMF funds will be distributed. Based on Board suggestion, Staff will update the draft RFP and add language to clarify the types of projects HCBF will consider funding.

Motion by Gabriela Medina. Seconded by Charlene Contreras. Following roll call vote, motion carried.

ITEM 3. HCBF BOARD MEETING SCHEDULE DISCUSSION

SUMMARY: Board and Staff discussed the potential of cancelling the May meeting and rescheduling the Annual meeting earlier in June. Staff provided an overview of the upcoming annual meeting. Staff will follow-up with Board members after the meeting to determine quorum.

ITEM 4. MEETING ADJOURNMENT

Next meeting scheduled for 10:00 A.M., Friday, July 22, 2022 (via Zoom Webinar)

Meeting adjourned at 11:05 AM

I have reviewed the above minutes for accuracy and approve them:

Ed Avol, Secretary

Date