



**MINUTES OF THE  
HCBF BOARD OF DIRECTORS MEETING**

Friday, February 25, 2022, 10:00 A.M. PST

The HCBF Board of Directors will participate in the meeting by teleconference.  
**Pursuant to AB 361, the Board of Directors finds that a statewide state of emergency remains in force and State and local officials continue to recommend measures to promote social distancing.**

**MEETING CALLED TO ORDER: 10:05 AM**

**BOARD ROLL CALL**

**Present:** Gisele Fong, Chair, Ed Avol, Secretary; Richard Havenick, CFO/Treasurer; Jayme Wilson, Director; Charlene Contreras, Director; and Magali Sanchez-Hall, Director.

**Absent:** Gabriela Medina, Vice Chair

**ITEM A. PUBLIC COMMENT ON NON-AGENDA ITEMS**

- Mr. Jesse De La Cruz highlighted the need for community-based action to support clean air action efforts, especially in Wilmington.

**ITEM B. STAFF REMARKS**

- Audit with new auditor is currently in process and will have update to present at the March board meeting.
- Staff is continuing to work with the ad hoc committee to condense the case for support and will be finalizing to share with selected entities.

**ITEM C. BOARD MEMBER REMARKS**

- Magali Sanchez-Hall raised ongoing issue of truck traffic impacting Wilmington neighborhoods. Board members also discussed ways in which HCBF can take action including providing a public statement, providing media exposure, exploring opportunities to provide air quality monitoring due to increase in truck traffic near neighborhoods. Board to discuss further in upcoming board meeting.

**CONSENT ITEM(S)**

**ITEM 1. REVIEW & APPROVAL OF HCBF BOARD MEETING MINUTES DATED JANUARY 28, 2022**

**Recommendation to the Board: Approval of the HCBF Board meeting minutes dated January 28, 2022.**  
No edits to the minutes. Board voted to the HCBF Board Meeting Minutes dated January 28<sup>th</sup>, 2022.  
Motion by Ed Avol. Seconded by Charlene Contreras. Following roll call vote, motion carried.

**REGULAR ITEM(S)**

**ITEM 2. REVIEW AND APPROVAL OF INTERNAL FINANCIAL STATEMENT – YEAR END DECEMBER 31, 2021**

Mary Silverstein presented the unaudited financial reports, through December 31, 2021. Following discussion, board approved the unaudited financial reports.

Motion by Richard Havenick. Seconded by Ed Avol. Following roll call vote, motion carried.

**ITEM 3. 2022 GRANT FUNDING DISCUSSION**

Meghan Reese presented updates on current and upcoming HCBF program activities, funding scenarios, and timeline for a PCMTF-funded grant program in 2022. Board discussed potential priorities such as air quality monitoring, air filtration, and workforce training. Board agreed on making \$250,000 available for the next grant round and an ad hoc committee will be convened at the March board meeting.

**ITEM 4. MEETING ADJOURNMENT**

Meeting adjourned at 11:52 AM

I have reviewed the above minutes for accuracy and approve them:

**Ed Avol**

Mar 25, 2022

Ed Avol, Secretary

Date

**Signature:**   
Ed Avol (Mar 25, 2022 13:34 PDT)

**Email:** avol@usc.edu