



**MINUTES OF THE
HCBF BOARD OF DIRECTORS MEETING**

Friday, March 25, 2022, 10:00 A.M. PST

The HCBF Board of Directors participated in the meeting by teleconference.

Pursuant to AB 361, the Board of Directors finds that a statewide state of emergency remains in force and State and local officials continue to recommend measures to promote social distancing.

MEETING CALLED TO ORDER: 10:07 AM

AGENDA

BOARD ROLL CALL

Present: Gisele Fong, Chair, Gabriela Medina, Vice Chair; Ed Avol, Secretary; Richard Havenick, CFO/Treasurer; Jayme Wilson, Director; Charlene Contreras, Director; and Magali Sanchez-Hall, Director.

Absent: Jayme Wilson, Director

ITEM A. PUBLIC COMMENT ON NON-AGENDA ITEMS

- None

ITEM B. STAFF REMARKS

- Healthy Harbor Communities Initiative Round 2 of \$400,000 has been funded and currently in the process of finalizing the grant agreements. Delays in receiving TRAPAC funds of \$270,000 due to slower timing but will keep Board updated.
- Received nine applications in response to the AQMF Round 2 Request for Letters of Interest. Once reviewed, selected applications will be invited to submit full proposals in response to the RFP.

ITEM C. BOARD MEMBER REMARKS

- Richard Havenick shared that the Joint San Pedro and Wilmington Neighborhood Councils approved a motion to require CD15, Mayor's Office, the Department of Transportation, and other relevant departments to address the truck traffic issue impacting Harbor area residents. Magali Sanchez-Hall highlighted the need for more community engagement by the departments to address the truck traffic issue. Gabriela Medina discussed the railroad crossing closure exacerbating this issue. CD15 is setting aside emergency fund to mitigate impacts, which will be further discussed in later item in agenda. Charlene Contreras shared that the Los Angeles Public Health Department is looking at this issue from the perspective of public health and taking a multifaceted approach. Board interested in further discussing the role that HCBF can play.

CONSENT ITEM(S)

ITEM 1. REVIEW & APPROVAL OF HCBF BOARD MEETING MINUTES DATED FEBRUARY 25, 2022

No edits to the minutes. Board voted to the HCBF Board Meeting Minutes dated February 25th, 2022. Motion by Ed Avol. Seconded by Richard Havenick. Following roll call vote, motion carried.

REGULAR ITEM(S)

ITEM 2. REVIEW AND APPROVAL OF AUDIT FOR 2021

SUMMARY: Meghan Reese introduced new HCBF auditor. John Mullins from Mullins PC presented findings from the 2021 audit with no issues found. Following Board discussion, Board voted to approve the annual audit for 2021.

Motion by Ed Avol. Seconded by Charlene Contreras. Following roll call vote, motion carried.

ITEM 3. EAST WILMINGTON FREIGHT MITIGATION PROPOSAL

SUMMARY:

- Director Gabriela Medina and Fernando Navarette from CD15 presented the proposal to establish a partnership between CD15 and the Harbor Community Benefit Foundation to administer a fund in the amount of \$150,000 to support residential mitigation measures addressing air quality for the residents living in the immediate vicinity of the Wilmington Freight Mitigation Study.
- Gabriela Medina shared that mitigation strategies to address the air contamination created by the truck traffic for discussion include distributing air filtration systems and possibly double paned windows. HCBF funded air filtration system distribution with Buddhist Tzu Chi to eligible households through a past grant program. Opportunities to get future matched funds.
- Fernando Navarette further discussed short-term and long-terms measures including the installation of traffic measures, enforcement, and signage mitigation measures to be implemented based on findings from Wilmington Freight Mitigation Study to reroute trucks away from the residential community and back to PCH and Alameda. Discussed land use and zoning updates in the Wilmington Community Plan.
- Board comments:
 - Support for Councilman’s effort to address issue in the short-term for this immediate response.
 - Need to consider measures that allow residents to take back their community and enjoy the outdoors.
 - Air Filtration systems:
 - Typically small so size needs to be adequate to improve air quality.
 - Replacement filters may be difficult to find or are costly.
 - Stand-alone systems are designed to filter air in specific rooms rather than entire home. Filtering air in whole home is more expensive and more funds may be
 - Double-paned windows:
 - Refineries have paid for some but concern about effectiveness.
 - Need for upstream prevention measures. Need to address source of pollution.
 - Need for more community engagement.
 - Request to get more information about the task force.
 - Leveraging other funding sources to deal with impacts on the community and supplement Councilman’s funds.
 - Encourage City to review the enforcement/citations associated with container stacking and explore long-term partnership with HCBF to utilize those fees and reinvest in the community.

- Bring together Harbor Dept., Mayor’s office, and other departments to explore other funding sources.
 - Container fee
 - How many homes will be targeted?
- CD15 has been engaging with neighborhood councils and key individuals familiar with the issue (ex: Donna Effington, Gina Martinez, Valerie Contreras, Daniel Sandoval, and others)
- HCBF Board in support of administering mitigation funds however calls on activities to ensure strengthened community engagement, mitigate impacts by addressing source of issue, support for pursuing matched funding, and leverage other funding sources to continue this initial CD15 effort.
- HCBF Staff will coordinate with CD15 Staff to prepare materials for this mitigation fund program. Administrative fee to be determined based on scope of project.

Board voted to move forward with the \$150,000 mitigation fund.

Motion by Ed Avol. Seconded by Charlene Contreras. Following roll call vote, motion carried.

ITEM 4. BOARD SEAT DISCUSSION

SUMMARY: Director Gisele Fong has decided to exit the board one year into her 4th term this year, thereby opening up an available board seat. Board voted to convene an ad hoc committee consisting of the following members: Gisele Fong, Ed Avol, and Richard Havenick.

Motion by Richard Havenick. Seconded by Ed Avol. Following roll call vote, motion carried.

ITEM 5. 2022 GRANT FUNDING DISCUSSION

SUMMARY: Staff provided a recap of 2022 PCTMF grant funding and proposed launching Round 8 of the Community Benefit Grant Program with \$250,000 in PCTMF funds. If approved, Staff will prepare the RFP with an ad hoc committee and potentially release the RFP early June 2022. Board voted to: approve the proposed PCMTF grant program and funding amount of \$250,000; and convene an ad hoc committee to support staff during the RFP process and review of grant applications. Ad hoc committee members include Ed Avol and Magali Sanchez-Hall. Staff will also reach out to Directors not present during meeting.

Motion by Richard Havenick. Seconded by Ed Avol. Following roll call vote, motion carried.

ITEM 6. MEETING ADJOURNMENT

Next meeting scheduled for 10:00 A.M., Friday, April 22, 2022 (via Zoom Webinar)

Meeting adjourned at 12:12 PM

I have reviewed the above minutes for accuracy and approve them:

Ed Avol
 Ed Avol (Jun 28, 2022 12:18 PDT)

Jun 28, 2022

Ed Avol, Secretary

Date