



**HARBOR COMMUNITY
BENEFIT FOUNDATION**

**MINUTES OF THE
HCBF BOARD OF DIRECTORS MEETING**
Friday, March 26, 2021, 10:00 A.M.

The HCBF Board of Directors will participate in the meeting by teleconference.

No physical location will be accessible for public meeting or public comments pursuant to Executive Order N-29-20 issued by Governor Newsom on March 17, 2020.

MEETING CALLED TO ORDER: 10:00 AM

BOARD ROLL CALL

Present: Gisele Fong, Chair; Cristin Mondy, Secretary; Richard Havenick, Director; Gabriela Medina, Director; Angelo Logan, Director

Absent: Ed Avol, Vice Chair; Jayme Wilson, CFO/Treasurer

ITEM A. PUBLIC COMMENT ON NON-AGENDA ITEMS

- No public comments

ITEM B. STAFF REMARKS

- Staff updates will be provided during Item 3 presentation

ITEM C. BOARD MEMBER REMARKS

- Richard Havenick remarked that the LA 100 energy plan was released which is an opportunity to participate on city council votes.

CONSENT ITEM(S)

ITEM 1: REVIEW & APPROVAL OF HCBF BOARD MEETING MINUTES DATED FEBRUARY 26, 2021 (ATTACHMENT 1)

Recommendation to the Board: Approval of the HCBF minutes dated February 26th, 2021

Board voted to the HCBF Board Meeting Minutes dated February 26th, 2021, with revisions. Motion by Richard Havenick. Seconded by Angelo Logan. Motion Carried.

Tamanna made revision to Richard's comment from last February pertaining to natural gas.

Roll Call to approve: Gabriela Medina, Angelo Logan, Richard Havenick, Cristin Mondy, Gisele Fong

REGULAR ITEM(S)

ITEM 2. Armanino Presentation 2020 financial statements

Stephanie Cosaro from Armanino presented an overview of findings from the annual audit for FY 2020. There were no recommendations, as she noted the improvements over the years has been substantial and that the audit is “clean”. Board voted to approve annual audit for FY 2020.

Motion by Gisele Fong. Seconded by Richard Havenick. Roll call vote. Carried unanimously.

ITEM 3. Staff Update

Staff provided updates on HCBF’s communications and outreach activities, grant programs, current status of the website update, and also shared key points from the one-on-one meetings with Board members and the HCBF’s Strategic Plan update activities. Staff has scheduled an introductory meeting with Community Benefit Round 7 grantees on April 15th and Board members are welcome to attend. The Healthy Harbor Communities Initiative grant funding recommendations were approved by BOHC and funds will be disbursed. Buddhist Tzu Chi, a HHCI awardee, has partnered with Blue Air to received 100 air purifiers donated by the organization for the HHCI funded proposal. The Air Quality Mitigation Fund Program is currently on hold and Staff will be scheduling a meeting with the ad hoc committee to discuss Round 2 launch. Staff discussed ongoing partnership with the TraPac Appellants regarding the remaining TraPac funds. Staff are in the process finalizing a Scope of Work and further updates will be provided at a later meeting.

ITEM 4. Board Member Search Update

Staff provided an update on the Board member search process which is on track. Two potential candidates have been identified and staff is in the process of collecting resumes and statements of interest.

ITEM 5. Meeting adjournment

Meeting adjourned at 11:14 AM

I have reviewed the above minutes for accuracy and approve them:

Cristin Mondy

Cristin Mondy (Jun 7, 2021 15:40 PDT)

Jun 7, 2021

Cristin Mondy, Secretary

Date