



HCBF BOARD OF DIRECTORS MEETING

Friday, March 24th, 2023, 10:00 A.M. PST

The HCBF Board of Directors will participate in the meeting by teleconference.

Pursuant to Government Code section 54953(e)(3), the Board has reconsidered the circumstances of the ongoing COVID-19 pandemic and has determined that (1) the pandemic continues to directly impact the ability of Board members and the public to meet safely in person, and (2) in its December 15, 2022 non-emergency COVID-19 regulations, CalOSHA recommends physical distancing as a COVID-19 prevention control to reduce the transmission of the virus.

HOW TO JOIN MEETING:

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/85490193400?pwd=QTBRReGkyek1nREJnSDR3OWROYTZFdz09>

Or Telephone:

Dial: 1 (669) 444-9171

Webinar ID: 854-9019-3400

Passcode: 745349

BOARD MEMBERS: Ed Avol, Chair; Gabriela Medina, Vice Chair; Charlene Contreras, Secretary; Richard Havenick, CFO/Treasurer; Jayme Wilson, Director; Magali Sanchez-Hall, Director; and Hannah Bentley, Director.

HCBF STAFF: Tamanna Rahman, Executive Director

LEGAL COUNSEL: Michael Jenkins; Best Best & Krieger

AGENDA

ROLL CALL

ITEM A. PUBLIC COMMENT ON NON-AGENDA ITEMS

ITEM B. STAFF REMARKS

ITEM C. BOARD MEMBER REMARKS

CONSENT ITEM(S)

ITEM 1. REVIEW & APPROVAL OF HCBF BOARD MEETING MINUTES DATED FEBRUARY 24, 2023 (ATTACHMENT 1)

Recommendation to the Board: Approval of the HCBF Board meeting minutes dated February 24, 2023.

REGULAR ITEM(S)

ITEM 2. WILMINGTON COMMUNITY CLINIC PRESENTATION

SUMMARY: Chief Operations Officer Jerry Allen Carnegie of Wilmington Community Clinic, a Healthy Harbor Communities Initiative Round 2 grantee, will provide an overview of the current status of the funded projects, WCC's Asthma Program and the opening of the auxiliary clinic at the Wilmington Middle School.

ITEM 3. HCBF INTERN PRESENTATION

SUMMARY: Chandler Yee, MPH Candidate from George Washington University, has been working with HCBF as part of her MPH practicum. Today, she will be presenting updates from her project which focused on fund generation around Supplemental Environmental Projects and work with HCBF's community partners.

ITEM 4. BOARD SEAT DISCUSSION

SUMMARY: Director Gabriela Medina will be completing her second term on the HCBF Board of Director's in May 2023. Director Medina has decided to exit the board and will not be renewing for a third term, thereby opening an available board seat.

Recommendation to the Board:

- 1. Convene an ad hoc committee for the Board seat replacement search process.**

ITEM 5. REVISED AD HOC COMMITTEES

SUMMARY: Board shall consider adding Director Hannah Bentley to the Community Benefit Round 9 ad hoc committee.

Recommendation to the Board: Approve Hannah Bentley to be the third member of the Community Benefit Round 9 ad hoc committee.

ITEM 6. MEETING ADJOURNMENT

NEXT MEETING: 10:00 A.M., Friday, April 28th, 2023

PUBLIC BOARD MEETINGS:

Public Input: An opportunity for the public to address the Board on Agenda items or other items germane to the business of the Board will be provided before or during consideration of the item. Members of the public who wish to speak on any item are requested to notify Staff for each item they wish to address. A speaker will be limited to (3) minutes to speak on public interest items. **Please see above for further instruction.**

Agendas: Agendas contain a brief description of items to be considered. Where Staff recommendations are made, please note that the Board may exercise its discretion to take action on any action item, up to and including final approval.

Quorum: 4 members of the Board constitute a quorum for the transaction of business. Consent items may be approved without discussion.

Regular Meetings: The Board shall meet regularly, typically on a monthly basis (times and locations To Be Determined). Agenda is subject to revision in accordance with the Brown Act. Agendas will be available during the meeting.

Harbor Community Benefit Foundation does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, and translation services may be provided. If you require special assistance to participate in this meeting, you must submit your request in writing to the above address at least one week prior to the meeting. Members of the public may contact HCBF Staff via email or by calling (310) 997-7116. www.hcbf.org.

HOW TO PROVIDE PUBLIC COMMENT:

1. Members of the public are invited to participate in the meeting during public comment or on a specific agenda item.
 - a. In the chat box, **send a message to the host** indicating that you would like to provide a public comment. Please let us know if you are submitting a **general public comment** or if you wish to provide comment on a specific Agenda item (state the **specific Agenda Item #**). Include your **First & Last Name, organization/interest, and email/phone** in case follow-up is needed.
 - b. Requests for public comments must be submitted prior to the public comment portion of the agenda (Item A). Comments on specific agenda items must be submitted prior to the discussion starting on that agenda item.
 - c. HCBF Staff will announce the name of the commenter when it is their turn to speak. Please note that each speaker will be given the usual 3 minutes to address the Board.
2. More information on this process and further guidance, please visit <https://hcbf.org/agenda>. If you have questions, please contact Tamanna Rahman, Executive Director, at (310) 997-7116 or tamanna@hcbf.org.