



HCBF BOARD OF DIRECTORS MEETING
Friday, April 28th, 2023, 10:00 A.M. PST
San Pedro Regional Library, Community Room
931 S. Gaffey Street, San Pedro, CA 90731

MEETING CALLED TO ORDER: 10:04 AM

BOARD ROLL CALL

Present: Ed Avol, Chair; Richard Havenick, CFO/Treasurer; Jayme Wilson, Director; Magali Sanchez-Hall, Director; and Hannah Bentley, Director.

Absent: Gabriela Medina, Vice Chair; Charlene Contreras, Secretary.

ITEM A. PUBLIC COMMENT ON NON-AGENDA ITEMS

- None

ITEM B. STAFF REMARKS

- Locations for the monthly HCBF Board of Directors meetings have been confirmed for the remainder of 2023. We will be alternating between the San Pedro Library and Wilmington Chamber of Commerce locations. The revised 2023 Meeting Calendar has been uploaded to the website and will be shared with the Board.
- Currently in the process of reviewing the four applications received in response to the AQMF Round 3 RFP.
- Ad hoc committee and staff are reviewing the applications submitted in response to the Community Benefit Round 9 RFP which focused on workforce development.
- LADWP Board approved the 2nd round of the Community Emissions Reductions grant awards and now awaiting approval from City Council. HCBF, in partnership with US Green Building Council, is an awardee for this grant cycle.
- Currently in the process of searching for a replacement for Director Medina as she will be leaving the Board. Ad hoc committee has identified potential candidates for the vetting process but requesting other recommendations from the full Board.
- Working with Chandler Yee and partners at IQAir Foundation to finalize the SEP proposal that was presented at the last Board meeting for submission.

ITEM C. BOARD MEMBER REMARKS

- Hannah Bentley shared that the Little Hoover Commission is having hearing on potential CEQA reform and is encouraging others to submit comments to support a strong CEQA.
- Jayme Wilson voiced concern about battery fires on EV trucks and need to consider the potential dangers of such technology.

CONSENT ITEM(S)

ITEM 1. REVIEW & APPROVAL OF HCBF BOARD MEETING MINUTES DATED MARCH 24, 2023.

- Board voted to approve the HCBF Board of Director's meeting minutes dated March 24th, 2023, with corrections. Motion by Jayme Wilson. Seconded by Richard Havenick. Roll call vote. Motion carried.

REGULAR ITEM(S)

ITEM 2. REVIEW AND APPROVAL OF AUDIT FOR 2022

- John Mullins from Mullins PC presented the results from the annual audit which resulted in a clean audit of HCBF financials. Board discussion included questions related to amount available for unrestricted use. Board voted to approve the Annual Audit for FY 2022. Motion by Jayme Wilson. Seconded by Hannah Bentley. Carried unanimously.

ITEM 3. NOTICE OF RESIGNATION OF HCBF'S EXECUTIVE DIRECTOR

- Tamanna Rahman submitted her Notice of Resignation as Executive Director of HCBF to the full HCBF Board, effective July 28th, 2023. The longer notice period provided to allow for a smooth transition to the new ED. Board voted to accept Tamanna Rahman's resignation notice. Motion by Jayme Wilson. Seconded by Richard Havenick. Magali Sanchez-Hall abstains. Motion carried.

ITEM 4. CLOSED SESSION

- Board recessed to Closed Session at 10:44 AM to address the matters listed on the closed session agenda. Board reconvened the public meeting at 11:29 AM with nothing to report.

ITEM 5. REVIEW AND APPROVAL OF JOB DESCRIPTION FOR HCBF EXECUTIVE DIRECTOR

- Board voted to establish ad hoc committee to steer the process for selecting a new Executive Director for HCBF and to review the job description. Ed Avol, Hannah Bentley and Richard Havenick volunteered to be members of the ad hoc committee with a potential Special Meeting in May. Motion by Jayme Wilson. Seconded by Richard Havenick. Motion carried unanimously.

ITEM 6. MEETING ADJOURNMENT

NEXT MEETING: 10:00 A.M., Friday, June 2nd, 2023 at the San Pedro Regional Library.

Meeting End Time: 11:35 AM.

Edward Avol

May 20, 2023

Ed Avol, Chair

Date