



**MINUTES OF THE
HCBF BOARD OF DIRECTORS MEETING**
Friday, January 27, 2023, 10:00 A.M. PST

The HCBF Board of Directors will participate in the meeting by teleconference.
Pursuant to AB 361, the Board of Directors finds that a statewide state of emergency remains in force and State and local officials continue to recommend measures to promote social distancing.

MEETING CALLED TO ORDER: 10:07 AM

BOARD ROLL CALL

Present: Ed Avol, Chair; Charlene Contreras, Secretary; Jayme Wilson, Director; and Hannah Bentley, Director.

Absent: Gabriela Medina, Vice Chair; Richard Havenick, CFO/Treasurer; and Magali Sanchez-Hall, Director.

ITEM A. PUBLIC COMMENT ON NON-AGENDA ITEMS

- No public comment

ITEM B. STAFF REMARKS

- Incoming Executive Director Tamanna Rahman thanked the Board for the opportunity to take on this new role and thanked Meghan Reese for her dedication and service to HCBF as its Executive Director.

ITEM C. BOARD MEMBER REMARKS

- None

CONSENT ITEM(S)

ITEM 1. REVIEW & APPROVAL OF HCBF BOARD MEETING MINUTES DATED DECEMBER 16, 2022 (ATTACHMENT 1)

- Board voted to approve the HCBF Board of Director's meeting minutes dated December 16, 2022. Motion by Hannah Bentley. Seconded by Charlene Contreras. Roll call vote. Carried unanimously.

REGULAR ITEM(S)

ITEM 2. STAFF UPDATE PRESENTATION

- Tamanna Rahman presented updates related to HCBF's grant programs (Community Benefit, Healthy Harbor Communities Initiative, and Air Quality Mitigation Fund), the annual audit, communications and outreach activities related to grants, and other upcoming activities for 2023.

ITEM 3. COMMUNITY BENEFIT GRANT PROGRAM ROUND 9 (Attachment 2)

- Tamanna Rahman and Chair Ed Avol presented the Draft Request for Proposal for Round 9 of the Community Benefit Grant Program, highlighting the focus of this RFP which are proposals for workforce training programs that help to establish a skilled workforce in the port community. Round 9 will distribute up to a total of \$150,000 in grant awards. Board discussed and voted to approve the draft RFP for Round 9 of the Community Benefit Grant Program. Motion by Jayme Wilson. Seconded by Hannah Bentley. Roll call vote. Carried unanimously.

ITEM 4. MEETING ADJOURNMENT

NEXT MEETING:

10:00 A.M., Friday, February 24th, 2023 (via Zoom Webinar)

Meeting adjourned at 10:36 AM

I have reviewed the above minutes for accuracy and approve them:

Charlene Contreras
[Charlene Contreras \(Feb 24, 2023 16:43 PST\)](#)

Charlene Contreras, Secretary

Feb 24, 2023

Date