



**MINUTES FOR THE
HCBF BOARD OF DIRECTORS ANNUAL MEETING**

Friday, June 2nd, 2023, 10:00 A.M. PST
San Pedro Regional Library, Community Room
931 S. Gaffey Street, San Pedro, CA 90731

MEETING CALLED TO ORDER: 10:15 AM

BOARD ROLL CALL

Present: Ed Avol, Chair; Richard Havenick, CFO/Treasurer; Charlene Contreras, Secretary; Jayme Wilson, Director; and Magali Sanchez-Hall, Director; and Hannah Bentley, Director.

Absent: Gabriela Medina, Vice Chair.

ITEM A. PUBLIC COMMENT ON NON-AGENDA ITEMS

- Jesse Marquez, CFASE, shared potential opportunity for HCBF to apply for EJ funding available through the USEPA, in partnership with THE Impact Project. A total of \$550 million available for 10 regional centers. Requesting Board to consider this partnership.

ITEM B. STAFF REMARKS

- The Executive Director search is currently underway with the ad hoc committee reviewing candidate applications.
- WattEV contract is in the process of being finalized. Due to the aggressive timeline of the project, WattEV has completed the phase of the project initially proposed to be completed with HCBF funds. Scope has been revised to include a 6-month demonstration of charging station usage once site is commercially operational. WattEV will be inviting Board to attend the opening event.
- For AQMF Round 3, HCBF has received application evaluation comments from the external panel of expert reviewers. Ad hoc committee and technical consultant will be reviewing comments and applications.

ITEM C. BOARD MEMBER REMARKS

- Magali Sanchez-Hall shared invitation for an Informational Session about Justice40 funds scheduled for June 7th at 6pm in Wilmington. Flyers to be shared with the rest of the Board.

CONSENT ITEM(S)

ITEM 1. REVIEW & APPROVAL OF HCBF BOARD MEETING MINUTES DATED MAY 12TH, 2023.

- Board voted to approve the HCBF Board of Director's meeting minutes dated May 12th, 2023. Motion by Jayme Wilson. Seconded by Magali Sanchez-Hall. Roll call vote. Motion carried.

REGULAR ITEM(S)

ITEM 2. HCBF ANNUAL MEETING BOARD OF DIRECTOR ELECTIONS

- Board renewed terms for Director Magali Sanchez-Hall (Seat B), who will be starting her 2nd term, Director Jayme Wilson (Seat C), starting his 4th term, and Director Charlene Contreras (Seat F), starting her 2nd term. Motion by Richard Havenick. Seconded by Jayme Wilson. Motion carried unanimously.

ITEM 3. HCBF ANNUAL MEETING OFFICER ELECTIONS

- Board voted to appoint Director Ed Avol as Chair, Director Richard Havenick as Vice Chair, Director Charlene Contreras as Secretary, and Hannah Bentley as Chief Financial Officer/Treasurer), for one-year terms, respectively, concluding on or about June 30, 2024. Motion by Charlene Contreras. Seconded by Jayme Wilson. Motion carried unanimously.

ITEM 4. NOMINATION FOR DIRECTOR SEAT D

- Jayme Wilson updated Board on another potential candidate for the Board Search ad hoc committee to interview. Ad hoc committee agreed to interview additional interested candidate. Following discussion, Board voted on the motion to continue Item 4 at the next Board of Directors meeting. Motion by Jayme Wilson. Seconded by Richard Havenick. Motion carried unanimously.

ITEM 5. COMMUNITY BENEFIT GRANT PROGRAM ROUND 9 DISCUSSION

- Community Benefit Round 9 ad hoc committee provided an update on the applications received in response to the RFP and recommended the release of a revised solicitation for proposals around workforce development initiatives to grow the harbor area skilled workforce. Jesse Marquez of CFASE shared that CFASE applied for Community Benefit Round 9 funding and commented that current workforce development and economic training programs do not recruit in the harbor area. Board voted to approve the motion for the ad hoc committee to revise the RFP to bring to the full Board. Motion by Ricard Havenick. Seconded by Jayme Wilson. Motion carried unanimously.

ITEM 6. FINANCIALS UPDATE

- Mary Silverstein presented the financial reports through March 31, 2023. Following discussion and clarification regarding AQMF administration funds, Board voted to approve the financial reports through March 31, 2023. Motion by Hannah Bentley. Seconded by Jayme Wilson. Motion carried unanimously.

ITEM 7. LADWP COMMUNITY EMISSIONS REDUCTIONS GRANT STAFF UPDATE

- Tamanna Rahman provided an update on the LADWP Community Emissions Reduction Grant project, funds for which were awarded to HCBF in partnership with US Green Building Council – LA. Staff provided overview of project Scope, HCBF Role & Responsibilities, and project budget. Staff recommended that Board convene an ad hoc committee for the LADWP CERG project. Following discussion, Directors Richard Havenick, Charlene Contreras, and Magali Sanchez-Hall volunteered to join the ad hoc committee. Board voted to convene the ad hoc committee. Motion by Jayme Wilson. Seconded by Hannah Bentley. Motion carried unanimously.

ITEM 8. REVISE AD HOC COMMITTEE

- Director Hannah Bentley volunteered to fill the open seat and be the third member of the Resource Generation ad hoc committee. Board voted to appoint Hannah Bentley. Motion by Richard Richard Havenick. Seconded by Jayme Wilson. Motion carried unanimously.

ITEM 9. MEETING ADJOURNMENT

NEXT MEETING: 10:00 A.M., Friday, June 23rd, 2023 at the Wilmington Municipal Building.

Meeting End Time: 11:41 AM.

I have reviewed the above minutes for accuracy and approve them:

Charlene Contreras, Secretary

Date