



**MINUTES FOR THE
HCBF BOARD OF DIRECTORS MEETING**
Friday, June 23rd, 2023, 10:00 A.M. PST
Wilmington Municipal Building
544 North Avalon Blvd., Wilmington, CA 90744

MEETING CALLED TO ORDER: 10:03 AM

BOARD ROLL CALL:

Present: Ed Avol, Chair; Richard Havenick, Vice Chair; Hannah Bentley, CFO/Treasurer; Charlene Contreras, Secretary; Jayme Wilson, Director; and Magali Sanchez-Hall, Director.
Absent: Gabriela Medina, Director.

ITEM A. PUBLIC COMMENT ON NON-AGENDA ITEMS

- No public comments.

ITEM B. STAFF REMARKS

- The contract with WattEV, grantee under AQMF Round 2, has been finalized and executed.
- Staff and LADWP Community Emissions Reduction grant ad hoc committee members participated in an internal project kick-off meeting with USGBC-LA, a subcontractor for this grant.

ITEM C. BOARD MEMBER REMARKS

- No Board remarks.

CONSENT ITEM(S)

ITEM 1. REVIEW & APPROVAL OF HCBF BOARD MEETING MINUTES DATED JUNE 2ND, 2023

- Board voted to approve the HCBF Board of Director's meeting minutes dated June 2nd, 2023. Motion by Jayme Wilson. Seconded by Magali Sanchez-Hall. Roll call vote. Motion carried.

REGULAR ITEM(S)

ITEM 2. NOMINATION FOR DIRECTOR SEAT D (ATTACHMENT 2)

- Following the vetting by the Board search ad hoc committee, the Board voted to approve the appointment of Ashley Hernandez to the HCBF Board of Directors. Motion by Hannah Bentley. Seconded by Jayme Wilson. Motion carried.

ITEM 3. CLOSED SESSION

Gov't Code Section 54957
Employee Appointment
Title: Executive Director

- Board entered Closed Session at 10:47 AM. HCBF Executive Director Search ad hoc committee reported on the search process. Following interviews, ad hoc committee requested an initial 30-60-90 day plan from each of the leading candidates for review. Board endorsed ad hoc committee to negotiate

employment with leading candidate. A follow-up HCBF Board of Directors Special Meeting will be scheduled.

ITEM 4. COMMUNITY BENEFIT GRANT PROGRAM REVISED ROUND 9 UPDATE

- Staff and the CBR9 ad hoc committee provided an update on CBR9 activities and presented the recommendation to hold for the incoming Executive Director, allowing them to be involved in the program. Board voted to approve the motion for the ad hoc committee to hold CBR9. Motion by Richard Havenick. Seconded by Hannah Bentley. Motion carried unanimously.

ITEM 5. AUTHORIZATION FOR MEGHAN REESE

- Board approved the authorization to HCBF Consultant Meghan Reese to expend up to 20 hours per week (an additional 10 hours from the Original Scope of Services) until December 31, 2023, to provide support a smooth transition for the incoming Executive Director. Motion by Jayme Wilson. Seconded by Richard Havenick. Motion carried unanimously.

ITEM 6. MEETING ADJOURNMENT

NEXT MEETING: 10:00 A.M., Friday, July 28th, 2023 at the San Pedro Regional Library, Community Room
931 S. Gaffey Street, San Pedro, CA 90731

Meeting End Time: 11:05 AM.

I have reviewed the above minutes for accuracy and approve them:

Charlene Contreras, Secretary Date